



# CITY OF DODGEVILLE

100 E Fountain St  
Dodgeville, WI 53533

## Regular Meeting

~Final Minutes ~

Tuesday, September 1, 2020  
5:30 PM

Common Council

Council Room

PUBLIC NOTICE is hereby given to the public and to the news media pursuant to Wis. Stat. Sec. 19.84, that the Common Council will hold their Regular Meeting of the City of Dodgeville on Tuesday, September 01, 2020, commencing at 5:30 PM in the Council Room, 100 East Fountain Street, Dodgeville, WI 53533. The agenda is as follows:

A Regular Meeting was called to order at 5:30 PM by Mayor Todd Novak

1. Call to Order

Also Present: Courtney Crubaugh-Mallon and Matt Allen representing the Ice Wolves Hockey Association, Chamber Director Beth Mikrut-Gilles, Police Lieutenant Brandon Wilhelm, Police Chief David Bauer, and Library Director Vickie Stangel

PRESENT: Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne, Novak

ABSENT:

2. Minutes

1. Common Council - Regular Meeting - Aug 18, 2020 5:30 PM

<b>RESULT:</b>	APPROVED [UNANIMOUS]
<b>MOVER:</b>	Dan Meuer, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

3. Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.

There were no citizens or delegations present.

4. Reports/Recommendations

A. Mayor/Council President & Clerk

1. PSC Extension on COVID-19 Utility Disconnection Moratorium to October 1

*Clerk Lisa Riley informed the Council that the PSC has extended the COVID-19 Utility Disconnection Moratorium to October 1st. Currently, there are rental account balances increasing. Cathy will be sending letters to landlords to make them aware of the balances and that the tax roll process is quickly approaching. Riley stated she will need to have a conversation with Attorney Eileen Brownlee to see if we are still able to roll over delinquent balances on to the tax roll, and if it is allowable to send letters to the landlords to inform them of the current balances. We are encouraging people to come in and make deferred payment arrangements for their past due accounts.*

<b>RESULT:</b>	STATEMENT
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2. Software Training-Virtual Conference-Week of September 14-18

*Clerk Lisa Riley informed the Council that City Hall staff will be attending various virtual training sessions for the accounting software the week of September 14-18. Typically, this is held for two days and all office staff goes to the event. Due to COVID, they are offering the training virtually the entire week. This will also be the same week as absentees needing to be mailed out. Deb Slaney will be helping out so staff can attend the needed Civic Symposium sessions and assist with absentee ballot preparations. All of the current stock of absentee certificate envelopes need to have labels with updated language put on, due to recent court decisions. She will be helping with this task also.*

**RESULT: STATEMENT**

3. Trumpy Properties Update

*Mayor Novak provided an update on the Trumpy properties. A zoning change for Kerby Thomas is later on the agenda for 209-211 N Union Street for approval. Kerby would like to close on the property next week. Novak also stated that we should be down to one tenant at the North Main Street property.*

**RESULT: STATEMENT**

4. Election Helpers - Utility Bill Stuffer

*Clerk Lisa Riley stated that she would be contacting some election helpers to stuff absentee ballot requests. Riley asked the Council what they felt about adding a stuffer in with the utility bills regarding the upcoming election. The consensus of the Council is that any information that can be provided to the residents to help keep them informed is a good idea.*

**RESULT: STATEMENT**

5. Election Machines-Ballot Dropbox-Communications

*Clerk Lisa Riley stated she has ordered another new DS200 and ExpressVote for the increased absentee traffic. Riley will submit for grant funds for reimbursement. A larger ballot dropbox has been ordered and we are working with the Post Office for placement. We are hoping to have it located curbside. There are regulations from the State for security and lighting of an outside drop boxes. Additional communications will need to be distributed throughout the election season.*

**RESULT: STATEMENT**

6. September is Wisconsin Chamber of Commerce Month

*Mayor Novak stated that September is Wisconsin Chamber of Commerce Month. He thanked Beth and the Chamber for their work and stated he knows that it has been a very difficult year with cancelled events and not being able to hold functions.*

**RESULT: STATEMENT**

B. Dodgeville Area Chamber of Commerce

1. Chamber Update

*Chamber Director Beth Mikrut-Gilles informed the Council that she has submitted her letter of resignation to her Board and they denied it. Due to the current atmosphere with COVID-19, she needs to get back to their child care businesses. Currently, the Chamber has not been able to hold their events. The Chamber Board approved a leave of absence for Beth from October 1-January 30, 2021. She will stay involved with the Chamber on a monthly basis. The Council expressed that they hope she is able to come back to her position, as she does a great job. Beth reported on their recent adult slow pitch tournament that was held. She received lots of comments on how beautiful the park is here in the City. Beth presented a \$1,000 check as a donation from Frey Construction/608 Screen Printing to the City Summer Rec program. The team won half the cash prize and the other 1/2 went to charity, with the Chamber matching the charitable contribution.*

**RESULT: STATEMENT**

C. Administration and Personnel

1. Income Continuation Insurance

*Motion by Ald. Meuer to approve offering Income Continuation Insurance through ETF as a benefit to the employees. Currently, there is still a holiday so premiums are not charged so there is no cost to the City. Second by Ald. Reynolds-Lair. Roll Call: Ald. Reynolds-Lair - Aye, Ald. Sersch -Aye, Ald. DeVoss - Aye, Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye. Motion passed 8-0 on a roll call vote.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dan Meuer, Alderperson
<b>SECONDER:</b>	Roxanne Reynolds-Lair, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

## 2. Personnel Handbook

*Clerk Lisa Riley stated that she hopes to be hearing from Steve Zach within the next week or so regarding updates needed for the personnel handbook.*

<b>RESULT:</b>	<b>STATEMENT</b>
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## 3. Administration &amp; Personnel Committee - Regular Meeting - Aug 27, 2020 5:30 PM

<b>RESULT:</b>	<b>REVIEWED</b>
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## D. Ordinance Committee

## 1. Committee Meeting Agenda - Immediately following Council-approximately 6:30 p.m.

<b>RESULT:</b>	<b>VIEWED</b>
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## E. Library Board

Library Director Vickie Stangel provided an update on the library. Vickie displayed a beautiful quilt donated for an upcoming fundraiser auction, along with table runners and other items, that were to be held for the new library. A date has not yet been set for a fundraiser. Three new high school students have replaced the college students. The Library received three small grants this week. A summer program that was cancelled earlier this year will be having a Virtual Colossal Fossil class for 16 weeks, starting Monday at 5:00 p.m. The library is holding story time online. A service they have been asked for multiple times is wireless printing. It is being installed this week. Wifi is now available in the parking lot and green space of the library. They used United Fund monies to purchase individual barriers for device training, job interviews, book club, etc. Iowa County Library Committee gave a grant for outreach project to Ridgeway. They are purchasing a tent, folding chairs, and mobile book shelves. A donation was also received from Sath and Cheryl Menon for an additional book shelf and children's seating circles. They have been providing outreach services at the Ridgeway Farmer's Market for the last three years. Vickie stated they are very grateful for the grant monies they have received.

## 5. Old Business

## 6. New Business

## 1. Ice Wolves Hockey Association Contract 2020-2021

*Courtney Crubaugh Mallon has resigned her position as Hockey President the first of August and wanted to thank the Council for the working relationship that has drastically improved the last years. The Council thanked Courtney for a job well done. Matt Allen, new upcoming Association President provided an update to items in the contract. He stated the organization has created a COVID committee to deal with current atmosphere questions/concerns. Motion by Ald. Meuer to approve the Ice Wolves Contract 2020-2021, contingent upon Greg's approval with updates on the contract dates following their September 16th meeting, along with an updated listing of officers. Second by Ald. Johnson. Roll Call: Ald. Sersch - Aye, Ald. DeVoss Aye, Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Abstain, Ald. Reynolds-Lair - Aye. Motion passed 7-0 on a roll call vote, with Tremelling abstaining. Mayor Novak reminded Matt Allen that we need to be sure the semi trailers are moved at the end of the season.*

<b>RESULT:</b>	<b>APPROVED [7 TO 0]</b>
<b>MOVER:</b>	Dan Meuer, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
<b>ABSTAIN:</b>	Lawrence C Tremelling

## 2. New 2 Year Operator License for Brittany Hirsch (Ends June 30, 2022)

*Motion by Ald. Reynolds-Lair to approve a New 2 Year Operator License for Brittany Hirsch (Ends June 30, 2022). Second by Ald. Johnson. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Roxanne Reynolds-Lair, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

3. New 1 Year Operator License for Melanie McIntosh (Ends June 30, 2021)

*Motion by Ald. Reynolds-Lair to approve a New 1 Year Operator License for Melanie McIntosh (Ends June 30, 2021). Second by Ald. Johnson. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Roxanne Reynolds-Lair, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

4. Cemetery Truck, Box and Plow Bid

*Bids were received from Madison Truck Equipment and Monroe Truck Equipment. Motion by Ald. Mainwaring to award the bid for the cemetery truck box and plow to Monroe Truck for \$20,412. Second by Ald. Tremelling. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Mainwaring, Alderperson
<b>SECONDER:</b>	Lawrence C Tremelling, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

5. Sewer Dept Truck, Box, Crane, and Plow Bid

*Bids were received from Madison Truck Equipment and Monroe Truck Equipment. Motion by Ald. Mainwaring to award the bid to Monroe Truck Equipment for \$39,013. Second by Ald. Borne. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Mainwaring, Alderperson
<b>SECONDER:</b>	Mike Borne, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

6. Civic Symposium Virtual Training - September 14-18

<b>RESULT:</b>	<b>STATEMENT</b>
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7. City Property Events

*Mayor Novak updated the Council on questions that the City is fielding regarding political campaigning at the City lot below the Chamber. Mayor Novak reached out to Attorney Eileen Brownlee to provide direction. Attorney Brownlee provided a memo she had written for the recall petition signing event back in 2011. As Mayor Novak stated, this is not a recall event but the body of the memo still stands that political free speech activity is protected by both the U.S. and Wisconsin Constitutions. Such events are allowed on public property, although there may be certain areas of public property that may be excluded. Individuals engaged in political free speech activities may not disrupt normal business. They may not block sidewalks or driveways or engage in disorderly conduct. There may be restrictions, based on noise ordinances, on the use of bull horns or other sound amplification devices.*

<b>RESULT:</b>	<b>STATEMENT</b>
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8. Flag Football

*Motion by Ald. Mainwaring to allow the Flag Football season, as long as City employees were not involved and face masks are the discretion of parents/children. Second by Ald. Borne. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Cody Mainwaring, Alderperson
<b>SECONDER:</b>	Mike Borne, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

9. Resolution for a Zoning District Change from B-C Central to PUD Planned Unit Development located on Lots 4 and 28, Dodge's Addition to the City of Dodgeville

*Motion by Ald. DeVoss to approve Resolution #2020-1015 for a Zoning District Change from B-C Central to PUD Planned Unit Development located on Lots 4 and 28, Dodge's Addition to the City of Dodgeville, with a use of one Duplex and two storage buildings. Second by Ald. Sersch. Roll Call: Ald. DeVoss - Aye, Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Reynolds-Lair - Aye, Ald. Serch - Aye. Motion passed 8-0 on a roll call vote.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom DeVoss, Alderperson
<b>SECONDER:</b>	Shaun Sersch, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

10. Permission to Solicit Proposals for Contracted Assessor

*Motion by Ald. DeVoss to grant permission to solicit proposals for a Contracted Assessor. Second by Ald. Johnson. Roll Call: Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Reynolds-Lair - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye. Motion passed 8-0 on a roll call vote.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Tom DeVoss, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

11. Permission to Solicit Proposals for City-Wide Revaluation

*Motion by Ald. Tremelling to grant permission to solicit proposals for City-Wide Revaluation in 2022. Second by Ald. Borne. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Lawrence C Tremelling, Alderperson
<b>SECONDER:</b>	Mike Borne, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

7. Approval of Claims

1. Claims for 9.1.2020 - Farmer's Saving Bank

*Claims amounting to \$314,445.26 (General - \$287,713.16, Sewer - \$12,286.54, Water - \$14,445.56) were presented. Motion by Ald. Borne to approve the claims as audited. Second by Ald. Johnson. Motion passed unanimously.*

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Borne, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

2. Claims for 9.1.2020 - Mound City Bank Capital Account

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Mike Borne, Alderperson
<b>SECONDER:</b>	Jerry Johnson, Alderperson
<b>AYES:</b>	Tremelling, Reynolds-Lair, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

8. Any other business as allowed by law

9. Closed Session - Pursuant to Wis. State. Sec. 19.85 (1)(e) deliberating, negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Sale of City Property (Dodgeville Limestone Hills) and 19.85 (1)(c) for employment, promotion, compensation, or performance evaluation data of any City employee, for the purpose of discussing employee performance evaluations

Motion by Ald. Reynolds-Lair to adjourn to Closed Session - Pursuant to Wis. Stat. Sec. 19.85 (1)(e) deliberating, negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session: Sale of City Property (Dodgeville Limestone Hills) and 19.85 (1)(c) for employment, promotion, compensation, or performance evaluation data of any City employee, for the purpose of discussing employee performance evaluations, and to allow Police Chief Bauer and Police Lieutenant Brandon Wilhelm to attend the Closed Session. Second by Ald. Sersch. Roll Call: Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Reynolds-Lair - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald. Mainwaring - Aye. Motion passed 8-0 on a roll call vote. Convened to Closed Session at 6:31 p.m.

1. Police Department Request for Additional Full-Time Patrol Officer

<b>RESULT:</b>	<b>VIEWED</b>
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2. Utility Clerk Position

<b>RESULT:</b>	<b>VIEWED</b>
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3. Salary Range for Building Inspector-Assistant Director of Public Works

<b>RESULT: VIEWED</b>
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10. Reconvene to Open Session: Any Action Needed as a Result of Closed Session  
Motion by Ald. Meuer to Reconvene to Open Session: Any Action Needed as a Result of Closed Session. Second by Ald. Borne. The meeting reconvened to Open Session at 7:20 p.m.

Motion by Ald. Tremelling to approve the Police Department request for an additional full-time patrol officer. Second by Ald. Mainwaring. Roll Call: Ald. Reynolds-Lair - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye. Motion passed 8-0 on a roll call vote.

11. ADJOURNED AT 7 : 22 PM

Motion by Ald. Mainwaring to adjourn the meeting. Second by Ald. Johnson. Motion passed unanimously. The meeting adjourned at 7:22 p.m.

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**Lisa Riley, City Clerk-Treasurer**