



CITY OF DODGEVILLE

100 E Fountain St
Dodgeville, WI 53533

Regular Meeting

~Draft Minutes ~

Wednesday, February 19, 2020
5:30 PM

Common Council

Council Room

PUBLIC NOTICE is hereby given to the public and to the news media pursuant to Wis. Stat. Sec. 19.84, that the Common Council will hold their Regular Meeting of the City of Dodgeville on Wednesday, February 19, 2020, commencing at 5:30 PM in the Council Room, 100 East Fountain Street, Dodgeville, WI 53533. The agenda is as follows:

A Regular Meeting was called to order at 5:30 PM by Mayor Todd Novak

1. Call to Order

Also Present: Jessica Fick and son, Beth Mikrut-Gilles and daughter Grace, Steve Genoway and daughter Sophia, Barry Hottmann, Kurt Muchow-Vierbicher, Randy Edge, Greg Lee, Vickie Stangel, Carol Murphy, Brandon Harris-FirstNet, Brian Cushman, David Bauer, Brandon Wilhelm, Brian Whitehouse

Mayor Novak appeared via video conference call

PRESENT: Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne, Novak

ABSENT: Reynolds-Lair (Excused), Mainwaring (Excused)

2. Minutes

1. Common Council - Regular Meeting - Feb 4, 2020 5:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

3. Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.

There were no citizens or delegations present.

4. Reports/Recommendations

A. Mayor/Council President & Clerk

1. Unofficial Spring Primary Results

Clerk Lisa Riley provided the following unofficial Spring Primary election results:

JUSTICE OF THE SUPREME COURT

<i>Daniel Kelly</i>	<i>360</i>
<i>Jill J. Karofsky</i>	<i>375</i>
<i>Ed Fallone</i>	<i>124</i>
<i>Scattering</i>	<i>1</i>

IOWA COUNTY SUPERVISOR DISTRICT 7

<i>Bill Dolan</i>	<i>4</i>
<i>Steven Johnson</i>	<i>0</i>
<i>Curt Peterson</i>	<i>8</i>
<i>Scattering</i>	<i>0</i>

CITY OF DODGEVILLE LIBRARY REFERENDUM

YES 478

NO 441

RESULT: VIEWED

2. February Tax Settlement

Clerk Lisa Riley provided the February tax settlement information to the Council. The settlement amounts being distributed are as follows: Iowa County \$730,991.05; Dodgeville School District \$1,203,242.95; SW WI Technical College \$144,043.84.

RESULT: VIEWED

3. Absentee Ballot Procedure Change-April Election

Clerk Lisa Riley updated the Council on procedural change since the last meeting regarding absentee ballots for the April election. Wisconsin Elections Commission distributed information and training to all clerks that two different ballots would need to be sent to all people with absentee ballot requests on file. After further review, WEC confirmed that this law would only apply to UOCAVA voters, as in past elections.

RESULT: STATEMENT

4. Dodgeville Area Chamber of Commerce Annual Dinner - February 20th

Riley reminded the Council the City has two tickets purchased for the Chamber Annual Dinner.

RESULT: STATEMENT

B. Administration and Personnel

1. Set Meeting Date

An Administration and Personnel Committee meeting was scheduled for Tuesday, February 25th @ 5pm. Mayor Novak asked Riley to contact Roxanne Reynolds-Lair about the upcoming meeting, since she was not in attendance.

RESULT: STATEMENT

C. Ambulance

1. EMS End of Year Report

EMS Chief Brian Cushman presented his report to the Council. 2019 total calls was over 1,000. They have already responded to 115 calls so far in 2020. They are currently working on changing the operational plans to reflect the level of EMT licensure needed for each of the ambulances. Medical Director Dr. Jodi McGraw and Upland Hills Health Emergency Room Director Dr. Joe Hansen are developing new medical protocols to align with the rest of the county EMS agencies. Chief Cushman has sent invitations to area first responders to get them credentialed with our service. This will help increase the likelihood to have licensed personnel available within our response coverage area. Dodgeville EMS is a CPR Training Site and are able to provide training for organizations and the public. The 2019 year-to-date transaction report shows payments of \$304,363.78 after Medicare/Medicaid deductions.

RESULT: NO ACTION

2. EMS Staffing

Chief Cushman discussed the need for a change in direction for staffing, due to the number of calls. He provided a report of Runs by Member, which shows each member is covering approximately 126 hours/month, causing a shortage of staff. The total current membership is 24 (AEMT-12, EMT-6, EMR-2, Driver Only-4), with 19 members covering 24 hours/day. He has surveyed the members regarding future staffing needs of the service. He is opening discussion to creating a partnership with other members, adding paid staff, and what that

structure would look like. He would like to meet with Administration and Personnel to begin planning for the next phase of structure.

RESULT: NO ACTION

D. Library Board

1. Library Advisory Referendum Results

Mayor Novak extended thanks to Library Director Vickie Stangel and Library employee Carol Murphy for all their hard work in preparing information for the referendum and getting it out to the public. Discussion regarding property negotiations for the library will be in Closed Session at the next Council meeting. Mayor Novak stated he would like to bring in Ehlers to review refinancing/adjusting our current debt to help lower the tax impact for building the library. Discussed having a joint special meeting with City Council and Library Board, as soon as possible, to bring the Council up to date on the plans. Library Board/Foundation have spent a lot of money throughout this process.

RESULT: NO ACTION

2. Library Board of Trustees Meeting Agenda - February 10, 2020

RESULT: VIEWED

3. Library Board of Trustees Meeting Minutes - January 13, 2020

RESULT: VIEWED

5. Old Business

1. Library Referendum Unofficial Results

Library Director Vickie Stangel stated they had lots of positive comments from the public today, following the election. The project now needs to start with a financial discussion. Vickie will send architect information to Clerk Lisa Riley to disburse to the Council.

RESULT: STATEMENT

6. New Business

1. Temporary Class "B"/"Class B" License for Dodgeville Area Chamber of Commerce-WI Grilled Cheese Championship, Harris Park Ley Memorial Pavilion, 600 Bennett Rd-April 25, 2020

Motion by Ald. Tremelling to approve Temporary Class "B"/"Class B" Licenses for Dodgeville Area Chamber of Commerce for the WI Grilled Cheese Championship, Harris Park Ley Memorial Pavilion, 600 Bennett Rd-April 25, 2020. Second by Ald. Johnson. Motion passed unanimously.

RESULT: APPROVED [UNANIMOUS]
MOVER: Lawrence C Tremelling, Alderperson
SECONDER: Jerry Johnson, Alderperson
AYES: Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED: Roxanne Reynolds-Lair, Cody Mainwaring

2. Street Use Permit-Dodgeville Area Chamber of Commerce-Town Square

Motion by Ald. Tremelling to approve a Street Use Permit for the Dodgeville Area Chamber of Commerce for the Town Square Event from July 10th @ 4:00 p.m. until July 20th @ 9:00 a.m., with the contingencies as

RESULT: APPROVED [UNANIMOUS]
MOVER: Lawrence C Tremelling, Alderperson
SECONDER: Jerry Johnson, Alderperson
AYES: Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED: Roxanne Reynolds-Lair, Cody Mainwaring

3. Temporary B License for Dodgeville Area Chamber of Commerce-Town Square-July 11-18, 2020

Motion by Ald. Tremelling to approve Temporary Class "B" and "Class B" Licenses for Dodgeville Area Chamber of Commerce for the Town Square Event running July 11-18, 2020. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

4. Request for City Contribution for the Town Square Event

Barry Hottmann, representing the Town Square Event group (Steve Genoway, Beth Mikrut-Gilles, and Jessica Fick) addressed the Council asking for a donation to the Town Square Event. Last year the Council provided \$5,000 to promote Economic Development, along with group receiving grant funds from Iowa County. They have \$3,000 of funds remaining from last year. The group is looking for business sponsorship, along with Ambassadors from local businesses to help staff the event. Motion by Ald. Meuer to approve a \$5,000 contribution from the City using funds from the Celebrations and Entertainment fund for the 2020 Town Square Event. Second by Ald. DeVoss. Roll Call: Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye. Motion passed 6-0 on a roll call vote, with Ald. Reynolds-Lair and Ald. Mainwaring excused.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Tom DeVoss, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

5. FirstNet Program - Brandon Harris

Brandon Harris with FirstNet presented information regarding their cellular services (voice and data) which is a nationwide wireless broadband network dedicated to public safety and provided a proposal for the City. This program was built after 9/11 as a Public Safety solution. Motion by Ald. DeVoss to approve the FirstNet Program proposal and to transition the City phones to this service after paying off the US Cellular phone contracts. Second by Ald. Sersch. Roll Call: Ald. DeVoss - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Sersch - Aye. Motion passed 6-0 on a roll call vote, with Ald. Reynolds-Lair and Ald., Mainwaring excused.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Tom DeVoss, Alderperson
SECONDER:	Shaun Sersch, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

6. Cellular Contract

Motion by Ald. Meuer to approve paying off the City cell phones with remaining balances, approximately \$1,500, in order to transition from US Cellular to FirstNet. Second by Ald. Tremelling. Roll Call: Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye. Motion passed 6-0 on a roll call vote, with Ald. Reynolds-Lair and Ald. Mainwaring excused.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Lawrence C Tremelling, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

7. State Debt Collection Initiative

Motion by Ald. Borne to approve the State Debt Collection (SDC) Agreement, as presented, as a means of collecting bad debt for EMS/Fire/City. Second by Ald. Johnson. Roll Call: Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald. Meuer - Aye. Motion passed 6-0 on a roll call vote, with Ald. Reynolds-Lair and Ald. Mainwaring excused.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

8. Kurt Muchow, Vierbicher - TID Creation/Amendment/Business Park

Kurt Muchow, Vierbicher Associates, presented the following information regarding extending the current TID (TID #2) for the affordable housing extension, look into creating a new mixed-use TID (TID #3), and reviewed the Business Park Development Plan and maps.

City of Dodgeville

Tax Increment Financing Summary

February 12, 2020

A. Tax Increment District No. 2 (TID No. 2) Affordable Housing Extension

The City of Dodgeville's TID No. 2 is scheduled to be terminated in 2020. Wisconsin statutes allow the City to adopt a resolution to extend TID No. 2 for one additional year. The revenue generated from the additional year must be used to fund affordable housing projects and to improve the housing stock. The amount of revenue available from TID No. 2 for affordable housing is estimated to be \$500,000. Following is a summary of the TIF affordable housing program:

1. The City Council will need to adopt a resolution approving the extension prior to April 15, 2020.
2. At least 75% of the funds must be used for affordable housing. The remaining funds may be used to improve the housing stock in the City.
3. The funds can be used anywhere in the City.
4. Affordable housing is defined as housing cost no more than 30% of household gross income.
5. Eligible costs include: acquisition, infrastructure, site improvements, developer incentives, existing building rehabilitation, first time home buyer assistance, etc.

B. Tax Increment District No. 3 (TID No. 3) Creation - Mixed-Use TID

The proposed Business Park development plan is a good fit for a Mixed-Use TID. Following is a summary TID No. 3 and the requirements for Mixed-Use TIDs.

1. TID No. 3 will include the new Business Park, plus additional areas as determined by the City.
2. 12% Rule: the value increment in TID No. 2, plus the base value in TID No. 3 cannot exceed 12% of the total value of the City. The TID No. 2 value increment = \$18,108,200, which is 4.51%. The base value for TID No. 3 can be up to \$30,061,888.
3. TID No. 3 will overlay a portion of TID No. 2. Existing increment will stay with TID No. 2. New increment will be captured by TID No. 3. The existing value of the parcels located in TID No. 2 will not count toward the 12% Rule calculation.
4. A Mixed-Use TID must include a combination of Commercial, Residential or Industrial land uses.
5. At least 50% of the area in the TID must be suitable for Mixed-Use development.
6. No more than 35% of the TID can be for Newly Platted Residential.
7. Newly Platted Residential development must meet one of the following criteria:
 - a) Density of at least three units per acre
 - b) Conservation subdivision
 - c) Traditional neighborhood
8. Maximum TID No. 3 life = 20 years, Expenditure period = 15 years.
9. Eligible costs: Land acquisition, demolition, infrastructure, site development, bicycle trails, streetscape enhancements, capital equipment, development incentives, marketing & promotion, community planning, organizational costs and on-going administrative costs.
10. The process to create a new TID will take approximately 3 months. Only costs associated with planning and creation of the TID are eligible before the TID is created.

Motion by Ald. Meuer to proceed with an amendment to the current TID, creation of a new TID, and the business park plan. Second by Ald. Borne. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Mike Borne, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

9. Janet Ady, Ady Advantage - Development Analysis & Marketing Plan

Motion by Ald. Meuer to table this item, as the presenter was unable to come to the meeting due to illness. Second by Ald. Tremelling. Motion passed unanimously.

RESULT:	TABLED	Next: 3/3/2020 5:30 PM
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10. Bid Acceptance for Replacement Police SUV

Police Chief David Bauer presented two bids for a Mid-Size Sport Utility Vehicle: Hallada Auto Group - \$38,795 and Fillback Ford Inc. - \$38,990. Chief Bauer also explained that he would be receiving a \$16,000 reimbursement from the Area Task Force for this vehicle. Motion by Ald. Tremelling to accept the bid from Hallada Auto Group for a 2020 Chevrolet Traverse AWD sport utility for the price of \$38,795, using Carryover Funds. Roll Call: Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye. Motion passed 6-0 on a roll call vote, with Ald. Reynolds-Lair and Ald. Mainwaring excused. Motion by Ald. Meuer to dispose of the 15 year old Chevy Impala once the new replacement is received. Second by Ald. Borne. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Shaun Sersch, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

11. Authorization to Purchase and Install Routers in Police Vehicles

Motion by Ald. Borne to approve authorization to purchase and install routers in the police vehicles using Carryover Funds, as a continuation of the radio upgrade, for approximately \$997 + installation charges per vehicle. Second by Ald. Johnson. Roll Call: Ald. Tremelling - Aye, Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne. Motion passed 6-0 on a roll call vote, with Ald. Reynolds-Lair and Ald. Mainwaring excused.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

12. Permission to Solicit RFP's for Re-evaluation/Assessment Services

Assessor/Building Inspector Randy Edge addressed the Council requesting permission to solicit RFP's for re-evaluation and assessment services. He informed the Council that the last full assessment was done in 2007 and the City is currently at 88-89% value. He would like the re-evaluation done in 2021 for both residential and commercial properties, with a final Board of Review to be completed in June of 2021. Edge would send the RFP to a number of assessors, requesting the proposal be back this summer. Motion by Ald. Borne to grant permission to solicit RFP's for Re-evaluation and Assessment Services. Second by Ald. Meuer. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Dan Meuer, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

13. Fire Department Airpack Upgrade Quotes

Chief Brian Whitehouse presented quotes from 5 Alarm (new) and Dalmatian Fire Equipment (refurbished) for upgrading air packs for the Fire Department. They have 26 packs to replace (purchased in 1997-current). Motion by Ald. Tremelling to approve the purchase of new air packs from 5 Alarm for \$26,980 with monies coming from the budget. Second by Ald. Sersch. Roll Call: Ald. Sersch - Aye, Ald. DeVoss - Aye, Ald.

Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye. Motion passed 6-0, with Ald. Reynolds-Lair and Ald. Mainwaring excused. Donation funds will also be used for extra packs.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Shaun Sersch, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

14. New 1 Year Operator License for John Savage (Ends June 30, 2020)

Motion by Ald. Tremelling to approve a New 1 Year Operator License for John Savage (Ends June 30, 2020). Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

15. New 1 Year Operator License for Justin Gaukel (Ends June 30, 2020)

Motion by Ald. Tremelling to approve a New 1 Year Operator License for Justin Gaukel (Ends June 30, 2020). Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

16. New 2 Year Operator License for Morgan Knowler (Ends June 30, 2021)

Motion by Ald. Tremelling to approve a New 2 Year Operator License for Morgan Knowler (Ends June 30, 2021). Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

17. Request for Dog Park Funds

Motion by Ald. Meuer to approve the request to withdraw the Dog Park Funds from the City to the account set up by the group spear heading the project. Second by Ald. DeVoss. Roll Call: Ald. DeVoss - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Sersch - Aye. Motion passed 6-0, with Ald. Reynolds-Lair and Ald. Mainwaring excused.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Tom DeVoss, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

7. Approval of Claims

1. 2.19.2020 - Farmer's Saving Bank Ck. Register

Claims amounting to \$2,230,004.02 (General - \$2,211,795.18, Sewer - \$8,797.61, Water -\$9,411.23) as presented. Motion by Ald. Borne to approve the claims as audited. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

2. 2.19.2020 - Mound City Bank Capital Check Register

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Sersch, DeVoss, Meuer, Johnson, Borne
EXCUSED:	Roxanne Reynolds-Lair, Cody Mainwaring

8. Any other business as allowed by law

Mayor Novak updated the Council on the Trumpy properties and stated there are still three tenants left. Rule Construction should be taking the properties down in the spring.

Clerk Lisa Riley publicly thanked all the election workers for their hard work for the February Primary. A special thanks to the new election workers that came in throughout the day to learn the election process and to the veteran election workers for mentoring that day.

9. ADJOURNED AT 7 : 07 PM

Motion by Ald. Borne to adjourn the meeting. Second by Ald. Johnson. Motion passed unanimously. The meeting adjourned at 7:07 p.m.

Lisa Riley, City Clerk-Treasurer