



CITY OF DODGEVILLE

100 E Fountain St
Dodgeville, WI 53533

Regular Meeting

~Final Minutes ~

Tuesday, May 7, 2019
5:30 PM

Common Council

Council Room

PUBLIC NOTICE is hereby given to the public and to the news media pursuant to Wis. Stat. Sec. 19.84, that the Common Council will hold their Regular Meeting of the City of Dodgeville on Tuesday, May 07, 2019, commencing at 5:30 PM in the Council Room, 100 East Fountain Street, Dodgeville, WI 53533. The agenda is as follows:

A Regular Meeting was called to order at 5:30 PM by Mayor Todd Novak

1. Call to Order

Also Present: Mike Bisbach from Jewell Associates Engineers, Steve Genoway, Vickie Stangel, Greg Lee

PRESENT: Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne, Novak

ABSENT:

2. Open Public Hearing Regarding Proposed Application for CDBG-PF Funds

Mayor Novak opened the Public Hearing Regarding the Proposed Application for CDBG-PF Funds for the City of Dodgeville. Mike Bisbach reviewed the following items during the Public Hearing:

1. Identification of Total Potential Funds

Mike Bisbach explained that it is a requirement of the application to hold a Public Hearing to receive any public input. Mike Bisbach reviewed the Identification of Total Potential Funds. A total of \$10 million of grant funds is available for 2019 from the State. This CDBG grant application is two to one matching grant. The grant funds are available to support infrastructure.

RESULT: STATEMENT

2. Eligible CDBG Activities

Mike Bisbach explained the eligible CDBG activities for the grant application. He stated that the municipality cannot do Special Assessments on the project when using grant funds.

RESULT: STATEMENT

3. Presentation of Identified Community Development Needs

Bisbach reviewed the Presentation of Identified Community Development Needs, such as affordable housing for the area.

RESULT: STATEMENT

4. Identification of Any Community Development Needs by Public

There were no Identifications of Any Community Development Needs by the Public.

RESULT: STATEMENT

5. Presentation of Activities Proposed for CDBG Application, Including Potential Residential Displacement

Bisbach presented the Activities Proposed for CDBG Application explaining the plan for street, curb and gutter reconstruction, along with storm sewer enhancements, to help alleviate flooding in the future. Several water main breaks have happened in this area. An I & I study is being done. There is no planned Potential Residential Displacement.

RESULT: STATEMENT

6. Citizen Input Regarding Proposed and Other CDBG Activities

Bisbach solicited Citizen Input Regarding Proposed and Other CDBG Activities. Council member asked what the time frame is for a decision on the grant application and Bisbach replied late July-early August. He also confirmed the construction area covered by the grant stops at Johns Street. There were no other comments or concerns from any citizens.

RESULT:STATEMENT

3. Close Public Hearing
- Mayor Novak closed the Public Hearing at 5:37 p.m.
4. Minutes

1. Common Council - Regular Meeting - Apr 16, 2019 5:30 PM

RESULT:APPROVED [UNANIMOUS]
MOVER:Lawrence C Tremelling, Alderperson
SECONDER:Jerry Johnson, Alderperson
AYES:Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

5. Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.

There were no citizens or delegations present.

6. Reports/Recommendations
- A. Mayor/Council President & Clerk

1. Annual Department of Revenue Room Tax Report for 2018
- The 2018 Annual Department of Revenue Room Tax Report filed with the State was presented for review. The Mayor is looking for someone to appoint to the Tourism Commission, as there is a vacancy.*

RESULT:VIEWED

2. 2018 Annual Room Tax Report
- The 2018 City Annual Room Tax Report was presented for review. Clerk Lisa Riley stated the City just received the 4th quarter room tax dollars from one of the hotels, which was due January 31, 2019, causing a delay in finishing the report for the Council. The 1st quarter room tax monies were due April 30, 2019 and have not yet been received. Mayor Novak stated he is aware that he needs to fill a vacancy on the Tourism Commission.*

RESULT:VIEWED

3. WI Grilled Cheese Championship Event Update
- Mayor Novak and Ald. DeVoss provided an update on the WI Grilled Cheese Championship Event. Due to the snowy weather, attendance was way down with several pre-registered participants not attending. A lot of hard work was put into the event and unfortunately, the weather did not cooperate to help with the success of the day. Both Novak and DeVoss commented it is a great event that brings people into the City.*

RESULT:STATEMENT

4. Public Meeting-May 15, 2019 5:30-6:30pm-WIS 191-Diamond Oaks to CR K
- A letter received from WI DOT inviting officials to a public involvement meeting to discuss the scheduled resurfacing project on WIS 191 between Diamond Oaks Drive in Dodgeville to County Road K in Hollandale. The meeting is scheduled for Wednesday, May 15, 2019 from 5:30 p.m. to 6:30 p.m. at City Hall.*

RESULT:STATEMENT

- B. Economic Development

1. Vierbicher Agreement to Provide Business Park Development Analysis & Marketing Consulting Services
- Motion by Ald. Meuer to approve a contract with Vierbicher for \$11,000 an Agreement to Provide Business Park Development Analysis & Marketing Consulting Services. Second by Ald. Borne. Roll Call: Ald. Forseth - Aye, Ald.*

Sersch - Aye, Ald. DeVoss - Aye, Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye. Motion passed 8-0 on a roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Mike Borne, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

2. Presentation and Seeking Approval to Engage Vendor for Marketing Services

Steve Genoway, Economic Development Specialist, gave a presentation regarding his proposal seeking approval to engage a vendor for marketing services. Genoway is wanting to launch a website created to help capture economic development for the City. The proposed project investment is \$17,500, with a \$10,000 structure grant from Iowa County leaving a \$7,500 balance coming out of the Economic Development marketing budget. Genoway claims there is \$25,000 remaining in his budget for such a request but the Council reminded him that \$5,000 for the Pop-Up park and \$250 for Love Dodgeville has been taken from his budget. He explained that a lot of the marketing is web based, television, and radio. He stated there is no annual fee when renewing. If the Council chooses to not go through with the contract, the \$10,000 will need to be repaid to the County. The end of June is the deadline for the grant. The Council asked several questions regarding the proposal and what the need is for the City. Motion by Ald. Forseth to table this item until additional information is provided. Second by Ald. Meuer. Motion passed unanimously.

RESULT:	TABLED	Next:
	5/21/2019 5:30 PM	

C. Park and Rec

1. Committee Minutes

RESULT:	NO ACTION
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2. Home Talent Contract

The 2019 Home Talent Contract had been recommended by the Park and Rec Committee for approval, with the following changes: increasing the fees from \$500 to \$525 for the use of the facilities and from \$250 to \$275 for the use of the concession stand. The Committee also added verbiage to the contract relating to keeping the storage shed/concession stand areas neat and orderly with a deadline of October 15th for complete cleanup. Time and material will be billed to the organization, if not completely cleaned up by October 15th. Mayor Novak stated that he had received a telephone message from Pat Reilly stating he was unable to attend the Park & Rec Committee meeting and he had some concerns with the decisions made. Pat commented that he would sign the contract, but he would like to address some of his concerns to the Council. Mayor Novak said he did not have time prior to the meeting to return his phone call. Motion by Ald. Meuer to approve the 2019 Home Talent Contract, as presented. Second by Ald. Johnson. Roll Call: Ald. Forseth - Aye, Ald. DeVoss - Aye, Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Sersch - Aye. Motion passed 8-0 on a roll call vote.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

3. Ice Wolves Hockey Contract-End of Year Review

The 2018-2019 Ice Wolves Youth Hockey Association report was reviewed by the Council. The registered participants for the year were as follows: Dodgeville-41, Mount Horeb-24, Mineral Point-16, Ridgeway-11, Highland-7, Barneveld-6, Blue Mounds-5, Darlington-4, Fennimore-2, Spring Green-2, Belmont-2, and 1 skater from each community (for a total of 8) Lone Rock, Platteville, Madison, Dubuque, Hollandale, Black Earth, Glen Haven, and Blanchardville. The organization has had a 73% increase over a 5 year period. They had a total of 70 regular season

games, with 45 tournament games for a total of 115 games. They held 34 open skates, along with referee clinics (both in the classroom and on the ice). They also provided the number of attendees at open skate = 2,250. The financial report of income and expenses was also provided to the Council. The only concern was the late removal of the semi trailers.

Courtney Mallon had discussed with the Park and Rec Committee if room tax monies could be used to put heat in the building, which would enhance their ability to host more tournaments and bring more people to Dodgeville to spend money at motels and various businesses. Public Works Director Greg Lee said that if heat were to be installed at the Ley Memorial Pavilion, the City would need to be granted a variance at the State level, as this is a State code issue. If heat were to be installed, new doors would be required and a sprinkler system would also need to be added. He also stated there needs to be discussion on other needed repairs at the Pavilion; i.e. the building needs the roof replaced, new floor (with possibility of coils underneath the floor), and electrical needs. Lee stated since he created an electrical map layout and provides it to renters, there have not been problems like in the past. The Council suggested making a list of what needs to be done for maintenance at the Pavilion and start working on the list.

RESULT:	STATEMENT
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7. Old Business

1. Farmers Appreciation Day Update

At this time, there is discussion that the Farmers Appreciation Day parade could follow the normal route, with Union Street as an alternate route. Mayor Novak stated he would like to invite Krista Dolan and/or other representatives to come to a Council meeting to discuss the potential issues with having the parade and discuss the best resolution. Also discussed was the fact that Section Line Rd closed today for repairs. Bennett Road pre-construction is being held tomorrow to determine start time on that project. The Committee does not want to cancel the parade, if at all possible.

RESULT:	STATEMENT
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8. New Business

1. CDBG - Statement of Assurances

Motion by Ald. Meuer to approve the CDBG-Statement of Assurances, as presented. Second by Ald. Borne. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Mike Borne, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

2. CDBG - Lobbying Certification From the Municipality

Motion by Ald. Meuer to approve the CDBG-Lobbying Certification from the Municipality, as presented. Second by Ald. Forseth. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

3. Professional Municipal Clerks Week Proclamation May 5-11, 2019

Mayor Novak read a Proclamation recognizing Professional Municipal Clerks Week May 5-11, 2019 and thanking Municipal Clerk Lisa Riley and Deputy Clerk Julie Abing for their services to the City. Motion by Ald. Johnson to approve the Proclamation, as read. Second by Ald. DeVoss. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

4. EMS Week Proclamation May 19-25, 2019 - EMS Strong Beyond The Call

Mayor Novak read a Proclamation recognizing EMS Week May 19-25, 2019 - EMS Strong Beyond the Call and thanking all emergency medical services members for their services to the City. Motion by Ald. Forseth to approve the Proclamation, as read. Second by Ald. Mainwaring. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Forseth, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

5. National Public Works Week May 19-25, 2019

Mayor Novak read a Proclamation recognizing National Public Works Week "It Starts Here" May 19-25, 2019 and thanking all public works personnel for their services to the City. Motion by Ald. Johnson to approve the Proclamation, as read. Second by Ald. Mainwaring. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

6. Fire Dept-Request for Permission to Serve Alcoholic Beverages as a Fundraiser at the Fire Dept Dance

Motion by Ald. Johnson to approve the Fire Department request for permission to serve alcoholic beverages as a fundraiser at the Fire Department Dance downtown. Second by Ald. Mainwaring. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

7. Fire Dept - Request Permission to Serve Alcoholic Beverages as Fundraiser-Lands' End Event August 8, 2019

Motion by Ald. Johnson to approve the Fire Department request for permission to serve alcoholic beverages as a fundraiser at the Lands' End event August 8, 2019. Second by Ald. Forseth. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

8. New 2 Yr Operator License for Hayley Nicole Frank (Ends June 30, 2020)

Motion by Ald. Mainwaring to approve a New 2 Year Operator License for Hayley Nicole Frank (Ends June 30, 2020). Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cody Mainwaring, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

9. Temporary Class "B" Retailer's License for St Joseph's Congregation-Fun Run & Fun Fest-May 30, 2019

Motion by Ald. Mainwaring to approve a Temporary Class "B" Retailer's License for St. Joseph's Congregation Fun Run & Fun Fest May 30, 2019. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cody Mainwaring, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

10. Temporary Class "B" Retailer's License for Dodgeville Knights Home Talent Baseball Team-Home Talent Baseball Games-May 26, 27, 30 & 31; June 6, 13, 16, 22, 27, & 30; July 20, 25, & 28; August 1

Motion by Ald. Mainwaring to approve a Temporary Class "B" Retailer's License for Dodgeville Knights Home Talent Baseball Team for Home Talent Baseball Games May 26, 27, 30 & 31; June 6, 13, 16, 22, 27, & 30; July 20, 25, & 28; August 1. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cody Mainwaring, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

11. Street Use Permit for Upland Hills Health Community Run-Walk-May 9, 2019

Motion by Ald. Mainwaring to approve a Street Use Permit for Upland Hills Health Community Run-Walk on May 9, 2019. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Cody Mainwaring, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

12. 2018 Consumer Confidence Report

Public Works Director Greg Lee reviewed the 2018 Consumer Confidence Report. He stated this is a yearly report and there were no violations and the City has safe water. The report will be available on the City website and paper copies are available, upon request. A message will also be put on the monthly water bill. Motion by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

13. An Ordinance to Amend Chapter 10 of the Municipal Code of the City of Dodgeville, Iowa County, Wisconsin, Relating to Public Nuisances

Public Works Director Greg Lee reviewed some of the changes proposed in the ordinance, such as changing the maximum length from 8" to 6" and that after the first letter for notification of violation, the City does not need to send subsequent notices for violation. Council recommended putting in a notice to remind residents about blowing grass. Motion by Ald. Johnson to approve Ordinance #1382 to Amend Chapter 10 of the Municipal Code of the City of Dodgeville, Iowa County, Wisconsin, Relating to Public Nuisances. Second by Ald. Meuer. Roll Call: Ald. DeVoss - Aye, Ald. Mainwaring - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Forseth - Aye, Ald. Sersch - Aye. Motion passed 8-0 on a roll call vote.

The Mayor reminded citizens to not blow grass into the streets, which causes issues with the storm sewer, etc. He also commented that an ad should probably be put into the paper to remind people of this ordinance.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Dan Meuer, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

14. Brush Pile Grinding

The project did not get done last year by the company, due to the weather. Now, there is two years' worth of brush. Discussion followed about how to handle this issue for the future. Greg explained the difficulty trying to monitor the area, with no fencing or cameras. It was also discussed limiting to residential use only and the cost of installing a fence. Some commercial tree trimmers stated they would be willing to pay a permit fee. Signage will also discussed, as Greg reminded the Council that there is already existing signage stating it is for residential use only. The estimated quote received from Dubuque Hardwoods was \$32,500 without hauling - which is \$500/hour. The option of purchasing land outside of City limits to haul brush to and burn was also discussed. Motion by Ald. Meuer to accept the quote with Dubuque Hardwoods and grind the entire pile. Second by Ald. Forseth. Motion passed unanimously.

The Mayor asked for this item to be brought back in July/August to discuss on a future agenda.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

9. Approval of Claims

1. Claims for Farmers Savings Bank - 05.07.19

Claims amounting to \$203,685.76 (General - \$179,185.89, Sewer - \$13,337.81, Water - \$11,162.06) were presented. Motion by Ald. Borne to approve the claims as audited. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

2. Claims for Mound City Bank Capital Projects Fund - 05.07.19

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

10. Any other business as allowed by law

Mayor Novak stated that Terry Olson, Time and Again Vintage, has approximately 50 street signs left and wanted to know what to do with the remainder of them. She started off with over 900 and sold approximately \$10,000 worth to the public. The Mayor directed Terry to go ahead and sell the remaining signs for \$5 or get rid of them any way she can.

11. ADJOURNED AT 6 : 46 PM

Motion by Ald. Tremelling to adjourn the meeting. Second by Ald. Mainwaring. Motion passed unanimously. The meeting adjourned at 6:46 p.m.

Lisa Riley, City Clerk-Treasurer