



# CITY OF DODGEVILLE

100 E Fountain St  
Dodgeville, WI 53533

## Regular Meeting

~Final Minutes ~

---

**Tuesday, May 16, 2017  
5:30 PM**

**Common Council**

**Council Room**

---

PUBLIC NOTICE is hereby given to the public and to the news media pursuant to Wis. Stat. Sec. 19.84, that the Common Council will hold their Regular Meeting of the City of Dodgeville on Tuesday, May 16, 2017, commencing at 5:30 PM in the Council Room, 100 East Fountain Street, Dodgeville, WI 53533. The agenda is as follows:

A Regular Meeting was called to order at 5:30 PM by Mayor Todd Novak

1. Call to Order

Also Present: Chamber Director Lynn Price, CDBG-PF Project Manager Joe Weier, Greg Lee, Dave Bauer, Attorney Eileen Brownlee, EMS Chief Brian Cushman, Fire Chief Brian Whitehouse

PRESENT: Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne, Novak

ABSENT: Sersch (Excused)

2. Public Hearing-Progress Review of CDBG-PF Funds located at 138 S Iowa St

Mayor Novak opened the Public Hearing-Progress Review of CDBG-PF Funds located at 138 S Iowa Street.

Joe Weier, Project Manager-Southwest CAP on behalf of Grantee, City of Dodgeville addressed the Council and public regarding the Southwest CAP Renovation CDBG Public Facilities project. Joe Weier welcomed the public to this hearing. On May 5, 2015 Southwest CAP presented the CDBG-PF grant application information to the City of Dodgeville at the first Public Hearing. The goal was to make the local Food Pantry ADA accessible, moving out of the basement of their current location. The award letter was received August 7, 2015 for \$157,000 of grant funds (with stipulations) based on \$600,000 project costs. A revised proposal was submitted in April, 2016 and agreed upon which included acquisition and renovation of the street-level former USDA building, located at 138 S Iowa Street. The new location will house the Food Pantry, SWCAP offices, one-stop shop for LMI clientele including We Care, LIFT, Work N Wheels, Skills Enhancement, ETH, and Thrift Store. The CDBG-PF 15-09 Grant Agreement was signed/approved in June/July 2016 for \$157,000 grant funds, including 10% City funds of \$15,700, with \$477,700 match amounts for approved project costs. Requests for qualifications for architecture/engineering during July/October 2016 with five submissions being received. Dimension IV out of Madison was awarded the contract on August 16, 2016. The pre-bid meeting was held October 26, 2016 with 19 different contractors. On November 2, 2016 USDA-RD financed the project with a 30-year direct loan at 2.75%, plus \$50,100 grant. On November 10, 2016 six qualified bids were received with the 2 lowest bidders being Tricon Constructions Group, Dubuque, IA and McKee Associates in Madison. Southwest CAP purchased the building located at 138 S Iowa Street in Dodgeville on November 18, 2016. The General Contractor contract was awarded to Tricon Construction Group in Dubuque, IA. A Pre-construction meeting was held on February 20, 2017 and construction began on February 27, 2017. Two draw requests were made on March 27th and April 24th with 29% of the project being completed. A 3rd draw is scheduled to be requested from CDBG-PF funds on June 6, 2017 with the potentially the law draw on June 26, 2017. Final close out reports will be completed by December, 2017. No citizens were in attendance to provide any input. They hope to have the building open and operational in July/August.

Motion by Ald. Borne to close the Public Hearing-Progress Review of CDBG-PF Funds located at 138 S Iowa St. Second by Ald. Forseth. Motion passed unanimously. The Public Hearing closed at 5:42 p.m.

1. Identification of Total Funds

RESULT: STATEMENT

2. Presentation of identified community development needs

RESULT: STATEMENT

3. Identification of community development needs by public

RESULT: STATEMENT

4. Review of program activities and timetables of CDBG project

RESULT: STATEMENT

5. Citizens input regarding CDBG activities

RESULT: STATEMENT

3. Minutes

1. Common Council - Regular Meeting - May 2, 2017 5:30 PM

RESULT: APPROVED [UNANIMOUS]  
MOVER: Dan Meuer, Alderperson  
SECONDER: Jerry Johnson, Alderperson  
AYES: Forseth, James, Weber, Meuer, Johnson, Borne  
EXCUSED: Lawrence C Tremelling, Shaun Sersch

2. Common Council - Special Meeting - May 11, 2017 5:30 PM

RESULT: APPROVED [UNANIMOUS]  
MOVER: Dan Meuer, Alderperson  
SECONDER: Jerry Johnson, Alderperson  
AYES: Forseth, James, Weber, Meuer, Johnson, Borne  
EXCUSED: Lawrence C Tremelling, Shaun Sersch

4. Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.

1. Chamber Director Lynn Price - WI Grilled Cheese Championship/Archery Events Report

Chamber Director Lynn Price provided an update on the recently held Archery Event at Ley Memorial Pavilion and how the event affected tourism. The event was hosted by the DNR and co-hosted by the Dodgeville Area Chamber of Commerce. The Chamber provided five food trucks for the event. The group is planning on continuing to host the event in Dodgeville. They already have interest from five additional schools wanting to attend. Lynn provided motel occupancy information from the weekend of the event, reported from the various motels, and how/if the Archery event affected their occupancy rates. The Chamber is looking for ways to increase weekend business for the event next year.

The Wisconsin Grilled Cheese Championship event was attended by approximately 4,000 people and had another successful year. Their net profit was just under \$8,000. The event had less local support this year, from past years, but more Statewide support. A new feature was the cheese carver, and the carved Eagle was dropped off to the City in appreciation for all their efforts. Mayor Novak took the carved Eagle to the Capitol, in honor of the bill designating cheese as the State product, proposed by the Mineral Point 4th grade class. Channel 3 was a new sponsor for the event and Channel 47 has been a sponsor. Social media helped promote the event to a broader market. One event on the Grilled Cheese Facebook page had 320,000 reaches and 36,000 engagements. The Chamber will be meeting on Friday to discuss improvements for next year. They will be contacting Stephanie Klett, Wisconsin Department of Tourism, to hopefully attend and promote events in the future. The local motels were contacted and received positive feedback on the occupancy rates for this event. Lynn thanked the City staff for all the help with behind the scenes work.

RESULT: STATEMENT

5. Reports/Recommendations

- A. Mayor/Council President & Clerk

Mayor Novak reminded Administration/Personnel Committee that the next Police Negotiations meeting will be Tuesday, June 13th at 1:00 p.m.; Main Street and Economic Development

meetnig for the Comprehensive Plan starts Thursday night at 6:00 p.m. at the Red Room; Board of Review is scheduled for Monday 22nd at 8:00 a.m. until 10:00 a.m.; need to schedule a Joint Review Board meeting for the TIF requirement law; gave an update on the street sign sales - another 174 signs sold with a donation of \$400 to the Ice Wolves Hockey from their commission proceeds.

Clerk Lisa Riley reminded and that the new Ipads have arrived and set up can be done with Greg. The old Ipads can be purchased for \$50, which will be a fireworks donation.

B. Library Board

1. Appoint Library Board Member to Vacancy

*Russell Nelson has retired from the Library Board, after serving for several years. Mayor Novak thanked Russell for his many years of service and would like to recognize him at a future meeting. Motion by Ald. Weber to appoint John Houck to the Library Board, replacing Russell Nelson. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jeff Weber, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Lawrence C Tremelling, Shaun Sersch

C. Ambulance

1. Ambulance Annual/Quarterly Report

*EMS Chief Brian Cushman presented his report to the Council. Total Runs for 2015 were 839, 2016 were 698, and 2017 runs to date are 314. The Department recently participated in a Mock Middle School Accident Drill which went very well. A new Data Management System called WARDS Elite has been put into place. The State is working on current data entry problems. Chief Cushman also stated they are currently having issues with the EMS repeater located on the water tower, getting too much interference from different radio frequencies in the atmosphere. He wanted to inform the Council as they may need to make some changes. He stated Iowa County is also having issues with communications. The current membership is 22. They recently had 2 new candidates complete the class, but were unable to retain them due to job changes and family needs. The next class is scheduled for July and they have 4 new recruits scheduled to take the class. The average member runs approximately 126 hours per month. Chief Cushman reviewed the highlights from the Cvikota transaction reports. The amount of bad debt was surprisingly low.*

RESULT:	STATEMENT
---------	-----------

2. Proclamation Designating Week of May 21-27, 2017 as EMS Week - EMS Strong Always in Service

*Mayor Novak read the following Proclamation Designating the week of May 21-27, 2017 as EMS Week:*



*Always in Service - EMS Week Proclamation*

*To designate the Week of May 21-27, 2017, as Emergency Medical Services Week*

*WHEREAS, emergency medical services is a vital public service; and*

*WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and*

- WHEREAS, *access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and*
- WHEREAS, *emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and*
- WHEREAS, *the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and*
- WHEREAS, *the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and*
- WHEREAS, *it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now*

*THEREFORE, I Todd D. Novak, Mayor of the City of Dodgeville, Wisconsin in recognition of this event do hereby proclaim the week of May 21-27, 2017, as*

**EMERGENCY MEDICAL SERVICES WEEK**

*With the theme, **EMS Strong: Always in Service**, I encourage the community to observe this week with appropriate programs, ceremonies and activities.*

*Dated                this                16<sup>th</sup>                day                of                May,                2017*

*Todd D. Novak, Mayor*

*Mayor Novak asked Chief Cushman to extend thanks and gratitude for their service to the membership.*

RESULT:	STATEMENT
---------	-----------

D. Finance Committee

1. Review of Monthly Journal Entries

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Lawrence C Tremelling, Shaun Sersch

2. April 2017 Treasurer's Report

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Lawrence C Tremelling, Shaun Sersch

3. Update/Request Regarding Police Department Body Camera Grant

*Police Chief David Bauer presented his request to the Finance Committee, prior to the Council meeting, for additional carryover monies which would also include updating the cameras in the cars. He explained that he would be losing the federal grant, but would be using a State grant along with a local service club donation of \$2,600. Motion by Ald. Borne to approve the updated request for \$2,586 additional carryover funds regarding the police department body camera system, due to the withdrawal of the grant funding previously approved. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Lawrence C Tremelling, Shaun Sersch

E. Public Works Committee

1. Discuss Public Works Vehicle Purchase

*Public Works Director Greg Lee presented vehicle bids for replacing the current fleet of the following public works vehicles. Greg's truck will be going to the Sewer Department. The following bids were received for Public Works vehicles:*

WATER DEPT VAN

	Make & Model	Bid Amount
Fillback	2017 Ford Transit 250	\$26,293.00 *Missing some options
Hallada	2017 Ford Transit 250	\$26,548.00

STREET DEPT TRUCK

	Make & Model	Bid Amount
Fillback	2017 Ford F-150 4X4	\$29,558.00
Hallada	2017 Ford F-150 4X4	\$29,355.00

DPW UTILITY VEHICLE

	Make & Model	Bid Amount
Fillback	2017 Ford Explorer AWD	\$29,981.00
Hallada	2017 Ford Explorer AWD	\$29,784.00

*Motion by Ald. James to accept and approve the bids to purchase the three vehicles from Hallada in Dodgeville. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mark James, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Lawrence C Tremelling, Shaun Sersch

6. Old Business

1. Fire Department Billing Ordinance

*Attorney Eileen Brownlee discussed the proposed ordinance and explained the \$500 fee would be assessed to fire calls for individual property and vehicle owners inside the City limits. Any generated revenues would need to be deducted from the General Property tax levy, to comply with the current law. PSC tariffs state that we cannot charge for City fire protection and that outside of the City we must charge \$35.00 service charge + \$4.50/1,000 gallons of water used for fire protection. The dollar amounts in the 2008 fire protection contracts with the outlying towns is still in effect, as the proposed changes in 2012 and 2013 were not approved as no meeting was held. The contracts require \$420/hour for fire calls, the City must charge for water, plus \$4/mile. Fires on highways, inside or outside of the City, can be billed out at cost. If a person has a vehicle fire but*

*chooses not to pay the invoice, the amount can be rolled onto the property if owned by that individual and is uncollected. For people outside of the City, the community they live in must have adopted a resolution allowing collection via tax roll for uncollected invoices. Fire Chief Brian Whitehouse asked the Council how they wanted to proceed. Our third party billing company, Cvikota, has requested an ordinance/documentation to enable the billing process. Following discussion on satisfying the needs of the billing company, Attorney Eileen Brownlee will re-draft a highway control ordinance for the next meeting. Motion by Ald. Meuer to table the Fire Department Billing Ordinance until the next City Council meeting on June 6th, allowing time for Attorney Brownlee to revise the proposed ordinance as discussed. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:   TABLED           Next: 6/6/2017 5:30 PM

7. New Business

1. New 2 Year Operator License for Keana Mortimer (Ends June 30, 2018)

*Ald. Tremelling arrived at the meeting.*

*Motion by Ald. Tremelling to approve a New 2 Year Operator License for Keana Mortimer (ends June 30, 2018). Second by Ald. Borne. Motion passed unanimously.*

RESULT:   APPROVED [UNANIMOUS]  
MOVER:   Lawrence C Tremelling, Alderperson  
SECONDER: Mike Borne, Alderperson  
AYES:     Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne  
EXCUSED:  Shaun Sersch

2. New 2 Year Operator License for Caitlin Kay Mumm (Ends June 30, 2018)

*Motion by Ald. Tremelling to approve a New 2 Year Operator License for Caitlin Kay Mumm (ends June 30, 2018). Second by Ald. Borne. Motion passed unaimously.*

RESULT:   APPROVED [UNANIMOUS]  
MOVER:   Lawrence C Tremelling, Alderperson  
SECONDER: Mike Borne, Alderperson  
AYES:     Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne  
EXCUSED:  Shaun Sersch

3. New 2 Year Operator License for Emilee Ann Jones (Ends June 30, 2018)

*Motion by Ald. Tremelling to approve a New 2 Year Operator License for Emilee Ann Jones (ends June 30, 2018). Second by Ald. Borne. Motion passed unanimously.*

RESULT:   APPROVED [UNANIMOUS]  
MOVER:   Lawrence C Tremelling, Alderperson  
SECONDER: Mike Borne, Alderperson  
AYES:     Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne  
EXCUSED:  Shaun Sersch

4. 2016 Room Tax Report Submitted to WI Dept of Revenue

*Clerk Lisa Riley distributed the 2016 Annual Room Tax Report submitted to Wisconsin Department of Revenue, for the Council's review. Matt Staver, from the Tourism Commission, provided the numbers for the report. This Statewide information will be available to the public via the State's website.*

RESULT:   VIEWED

5. Temporary Class "B" Retailer's License for St Joseph's Catholic Church- 7th Annual Fun Run & Fun Fest-May 25, 2017

*Motion by Ald. Tremelling to approve the Temporary Class "B" Retailer's License for St. Joseph's Catholic Church for the 7th Annual Fun Run Fest on May 25, 2017. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:   APPROVED [UNANIMOUS]  
MOVER:   Lawrence C Tremelling, Alderperson  
SECONDER: Larry Forseth, Alderperson  
AYES:     Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne  
EXCUSED:  Shaun Sersch

6. Approve Confidentiality Agreement and Service Contract with Southwest Opportunities Center

*Motion by Ald. Tremelling to approve the Confidentiality Agreement and Service Contract with Southwest Opportunities Center, as presented. Second by Ald. Weber. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Lawrence C Tremelling, Alderperson
SECONDER:	Jeff Weber, Alderperson
AYES:	Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Shaun Sersch

7. Lands' End Litigation Update

*Mayor Novak announced the Lands' End Litigation Settlement that has been reached for tax years 2013, 2014, 2015, and 2016 for tax parcels 216-1074.C1, 216-1070.AD, 216-1070.I, and 216-1070.AA. Litigation started in 2006 and is now settled through 2016, following multiple court proceedings. The City will issue a refund in the amount of \$988,443.10 based on the property tax assessments of the property for the tax years 2013 through 2016. The City will not pay interest on this settlement. The parties agreed that the 2017 assessment of the property will not exceed \$32,000,000 and will be locked in for 2 years. Lands' End agrees to not file objection for 2018 and 2019 as long as the assessment does not exceed \$32,000,000. Mayor Novak stated that it was agreed upon that any further disputes must go to mediation first, prior to a lawsuit being filed in court. The equalized value of \$16 million will be added back on to the tax base. Mayor Novak thanked new CEO, Jerome Griffith, who made this a priority to deal with and his group was nice to work with. Mayor Novak thanked Mr. Griffiths for his assistance on getting this matter resolved and he looks forward to working with him in the future.*

RESULT:	STATEMENT
---------	-----------

8. Approval of Claims

1. May 16, 2017 Claims

*Claims amounting to \$189,472.69 (General - \$164,887.52, Sewer - \$12, 361.18, Water - \$12,223.99) were presented. Motion by Ald. Borne to approve the claims as audited. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Tremelling, Forseth, James, Weber, Meuer, Johnson, Borne
EXCUSED:	Shaun Sersch

9. Any other business as allowed by law

10. Closed Session - Pursuant to Wis. State. Sec. 19.85 (1) (e) to deliberate or negotiate the purchasing of public properties: Consideration of Property purchases

Motion by Ald. Tremelling to adjourn to Closed Session - Pursuant to Wis. State. Sec. 19.85 (1) (e) to deliberate or negotiate the purchasing of public properties: Consideration of Property purchases. Second by Ald. Forseth. Roll Call: Ald. Forseth - Aye, Ald. James - Aye, Ald. Weber - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling. Motion passed 7-0 on a roll call vote. Convened to Closed Session at 6:30 p.m.

11. Reconvene to Open Session: Any Action Needed as a Result of Closed Session

Motion by Ald. Johnson to reconvene to Open Session. Second by Ald. Meuer. Motion passed unanimously. Reconvened to Open Session at 6:50 p.m.

Motion by Ald. Tremelling to approve the Offer and the Option to Purchase for commerical development property, contingent upon Attorney Eileen Brownlee's approval. Second by Ald. Borne. Roll Call: Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Forseth - Aye, Ald. James - Aye, Ald. Weber - Aye, Ald. Meuer - Aye. Motion passed 7-0 on a roll call vote.

Motion by Ald. James to finance the property purchase through borrowing with a 10 year promissory note. Second by Ald. Meuer. Roll Call: Ald. Weber - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Forseth - Aye, Ald. James - Aye. Motion passed 7-0 on a roll call vote.

12. ADJOURNED AT 6 : 52 PM

Motion by Ald. Borne to adjourn the meeting. Second by Ald. Meuer. Motion passed unanimously. The meeting adjourned at 6:52 p.m.

Lisa Riley, City Clerk-Treasurer