



CITY OF DODGEVILLE

100 E Fountain St
Dodgeville, WI 53533

Regular Meeting

~Final Minutes ~

Tuesday, April 19, 2016
5:30 PM

Common Council

Council Room

PUBLIC NOTICE is hereby given to the public and to the news media pursuant to Wis. Stat. Sec. 19.84, that the Common Council will hold their Regular Meeting of the City of Dodgeville on Tuesday, April 19, 2016, commencing at 5:30 PM in the Council Room, 100 East Fountain Street, Dodgeville, WI 53533. The agenda is as follows:

A Regular Meeting was called to order at 5:30 PM by Mayor Todd Novak

1. Call to Order

Following roll call, Mayor Novak moved to Item #4 A Oaths of Office for Alderpersons. The newly elected Alderpersons (Larry Forseth, Jeff Potsie Weber, Jerry Johnson, and Larry Tremelling) were sworn in with their oaths of office, presented by Clerk Lisa Riley. Mayor Novak was sworn in by Judge Craig Day the previous Friday.

PRESENT: Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne, Novak

ABSENT: Ross (Excused)

2. Minutes

1. Common Council - Regular Meeting - Mar 15, 2016 5:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

2. Common Council - Regular Meeting - Apr 6, 2016 5:30 PM

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

3. Citizen or delegation presentations, requests or comments and discussion of same, pursuant to Wis. Stat. Sec. 19.83 (2) and Sec. 19.84 (2). Ten minute limit except by consent of council. No action will be taken on any item that is not specifically listed on the agenda.

1. Present Certificate of Appreciation to Kim Ross

Mayor Novak welcomed new Alderperson Larry Tremelling, representing Aldermanic District 4-Wards 7, 8, & 9 who won the April 5th Spring Election. Mayor Novak reminded the Council the proper protocol for addressing questions during a meeting.

Alderperson Kim Ross was not able to attend the meeting, due to illness. Mayor Novak read a Certificate of Appreciation for Alderperson Kim Ross and thanked Kim for her service to City Council, on behalf of the City.

RESULT:	STATEMENT
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4. Reports/Recommendations

A. Mayor/Council President & Clerk

1. Oaths of Office for Alderpersons

Oaths of Office were taken.

RESULT:	STATEMENT
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2. Spring Canvass Election Results
- Official canvass was done on Monday, April 11th at 9:00 a.m. Additional outstanding ballots, along with the provisional ballot, were processed. Materials were given to the Iowa County Clerk and Dodgeville School District following canvassing.

RESULT:	STATEMENT
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3. Open Book and Board of Review Dates
- Open Book is scheduled for Friday, May 6th from 8:00 a.m. until Noon, or by appointment, with Assessor Randy Edge. Board of Review has been set for Monday, May 23rd from 8 a.m. until 10:00 a.m., or until final adjournment. Ald. Meuer asked who needed to be re-certified. Clerk Lisa Riley will let members know.

RESULT:	STATEMENT
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B. Economic Development Specialist

1. March-April Report from Phyllis Fritsch
- Phyllis Fritsch, Economic Development Specialist, hired by Southwestern WI Regional Planning Commission introduced herself and distributed business cards to Council members. Phyllis has been on the job approximately 6 weeks. She provided an activity report for March 7 - 31, 2016 and April, 2016. She updated the Council on several things happening in Dodgeville: A few highlights were the New Horizons remodel of the vehicle car wash along with relocation of diesel gas pumps and a new kitchen and food area which will be opening this month; construction on a 24-apartment complex across from Upland Hills Health; plans for remodeling and expanding the local library; established business looking for property to continue expansion; positive report that she suggested the Council view the MadREP survey report for 1st quarter of 2015 posted in January of 2016, which is favorable for Dodgeville; and a new title company. Phyllis reminded everyone that the annual WI Grilled Cheese Championship is in Dodgeville on April 23rd. She thanked the Chamber of Commerce for sponsoring the event. Phyllis is working with a local employer on grant funding to increase broadband. She is working with a company in mid-Wisconsin to feature Dodgeville in its catalog that is distributed nationally and internationally in early 2017. She also reported that the hospital will begin preparations for remodeling. Currently, there are only 2 open business properties in the downtown area. Phyllis is creating a list of commercial properties available and an inventory list of inquiries about commercial properties. An empty storefront costs a community an average \$76,000 annually in lost economies. In reviewing the Comprehensive Plans and other reports for the City, there is a definite need to update the City's Comprehensive Plan. Mayor Novak is in discussion with SWWRPC for assistance with this project.

Mayor Novak commented that Phyllis has hit the ground running and is very impressed with the contacts she has already made with people. He agreed with Phyllis in the need to update the 1991 Comprehensive Plan. The Council thanked Phyllis for her report. Mayor Novak stated he would like to see a quarterly report from Phyllis, similar to the cycle with Fire, EMS, and Police.

RESULT:	STATEMENT
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C. Finance Committee

1. Review of Monthly Journal Entries - March
- Ald. Sersch reported to the Council that the Finance Committee reviewed the March 2016 monthly journal entries and Treasurer's Report. The reports were accepted, as presented, by the Finance Committee.

RESULT:	VIEWED
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2. March 2016 Treasurer's Report

RESULT:

VIEWED

3. Quarterly Interest Comparison
- Ald. Sersch stated the Finance Committee also reviewed the Quarterly Interest Comparison report. Mayor Novak thanked Nick Selchert for the Quarterly Interest Comparison Report to provide first quarter results of investments.

RESULT:

VIEWED

D. Public Works Committee

1. Spring Clean Up
- Clerk Lisa Riley informed the Council that Spring Clean Up Days will be May 4, 5, 6 & 7, and presented the fee schedule.

RESULT:

STATEMENT

E. Park and Recreation Committee

1. Harris Park Concession Stand Bids
- Bids came in higher than initially anticipated. Mayor Novak does not feel we can afford both Harris Park projects. Other projects also talked about at budget time were items like bleachers, etc. Discussion followed regarding the need for the City to budget for building a storage building. The Concessions Building will have a 24' X 24' open area on each end, along with roughly 24' x 24' concessions area in the middle. Ald. Sersch commented he would like to see the City contribute toward the cost of the storage building. Ald. Borne stated he felt the Concession Building follows the intentions and guidelines of the Herb & Irene Harris Park Fund. Motion by Ald. Borne to award the 2016 Harris Park Concessions Building bid to Otter Creek Construction for \$82,200 with monies coming from the larger H & I Harris Fund. Second by Ald. James. Roll Call: Ald. Weber - Aye, Ald. Meuer - Abstain, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Forseth - Aye, Ald. Sersch - Aye, Ald. James - Aye. Motion passed 7-0, with Ald. Meuer abstaining.

RESULT:

APPROVED [7 TO 0]

MOVER:

Mike Borne, Alderperson

SECONDER:

Tom DeVoss, Alderperson

AYES:

Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Johnson, Borne

ABSTAIN:

Dan Meuer

EXCUSED:

Kim Ross

2. Harris Park Storage Building Bids
- Motion by Ald. Meuer to reject all bids for the Harris Park Building A Storage Building. Second by Ald. Forseth. Motion passed unanimously.

RESULT:

APPROVED [UNANIMOUS]

MOVER:

Dan Meuer, Alderperson

SECONDER:

Larry Forseth, Alderperson

AYES:

Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne

EXCUSED:

Kim Ross

5. Old Business

1. League of WI Municipalities New Officials Workshop
- Mayor Novak reminded the Council of the upcoming Local Government 101 seminar, sponsored by the League of WI Municipalities.

RESULT:

VIEWED

2. Brown Street Sewer Main-Lift Station Elimination
- Greg Lee and Ben Heidemann from Town & Country Engineering presented information regarding cash flow analysis for the elimination of the Brown Street Lift Station. When previously reviewed, a sewer rate increase of \$6.75 (rate of \$39.12) was discussed. Ben reviewed the total available carryover and stated the City wants to maintain the general rule of thumb of 25% of annual operating expenses. The estimated project for elimination of the Brown Street Lift Station is approximately \$240,000, with an anticipated 5 year note at 1.3%. After reviewing the additional costs and cash analysis, the sewer rate increase would be \$6.90 for a total of \$39.61. Ben stated he wants to review the Sewer

Replacement Fund monies available. They will need to review the 2015 audit numbers, once available.

3. 2440 : WWTP and SCADA Upgrades-Permission to Bid

Total project budget cost is \$3.7 million (\$3.3 million plus contingency). WI DNR has not distributed information well about the upcoming June 30th deadline, so they are being lenient with submissions this year. Town & Country is planning on submitting to DNR in mid-July. Ben is looking for bids to be due approximately June 1st or 2nd, unless contractors need additional time. Motion by Ald. Forseth to go out to bid for Wastewater Treatment Plant and SCADA upgrades. Second by Ald. Johnson. Roll Call: Ald. Weber - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling - Aye, Ald. Forseth - Aye, Ald. Sersch - Aye, Ald. James - Aye. Motion passed 8-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Forseth, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

4. Construction Administration Contract

Motion by Ald. Meuer to approve Attachment A Memorandum Construction Administration Contract with Town & Country Engineering for a lump sum cost of \$219,000 plus part-time resident engineering based on an hourly rate estimated at \$55,750 for Scope of Services Construction Engineering Services and Part-Time Inspection Service for the WWTP as presented. Second by Ald. Weber. Roll Call: Ald. Sersch - Aye, Ald. James - Aye, Ald. Weber - Aye, Ald. Meuer - Aye, Ald. Johnson - Aye, Ald. Borne - Aye, Ald. Tremelling, Ald. Forseth. Motion passed 8-0.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

6. New Business

1. Alderperson Committee Appointments & Elect Council President

Motion by Ald. Meuer to approve the 2016-17 Committee Appointments as presented. Second by Ald. Weber. Motion passed unanimously.

Motion by Ald. Meuer to elect Mark James as Council President. Second by Ald. Johnson. Motion by Ald. Forseth to close the nominations. Second by Ald. Meuer. Motion passed unanimously to elect Mark James as Council President.

CITY OF DODGEVILLE COMMITTEES 2016-2017

COUNCIL PRESIDENT - Mark James

PUBLIC WORKS - *Mark James, Larry Tremelling, Jeff Weber
(Street, Water, Lighting, Cemetery & Sewer)

FINANCE - *Mike Borne, Shaun Sersch, Larry Forseth
(Finance, Taxation, Housing, Claims, Building Permits & Licenses)

ADMINISTRATION AND PERSONNEL - *Dan Meuer, Mark James, Jerry Johnson
(Health, Labor, Public Safety, Public Property, Economic Development and Cable TV)

ORDINANCE & REGULATION - * Jerry Johnson, Dan Meuer, Shaun Sersch
(Ordinances)

BOARD OF REVIEW - **Borne, Meuer, Forseth, Mayor, City Clerk*
Alternates - Mark James and Jeff Weber
Sub-Alternates - John Pipal, Karren Zimmerman

FIRE DEPARTMENT SUBCOMMITTEE - **Forseth, Weber, Steven Johnson, (Town of Dodgeville),*
John P. Hess, (Town of Wyoming), Dean Liddicoat (Town of Linden)

POLICE & FIRE COMMISSION - *Mary McKinley (1), Robert Kratochwill (3), Diane Messer (2), Marie Fralick (5), Pat Forsyth (4), Reserve John Pipal*

PARK & RECREATION - ** Ted Chitwood & Jeff Bradley co-chairs, Greg Lee (PW Dir), Kathryn Heimerl (Rec Dir), David Mortimer (Park Foreman), Ald. Dan Meuer(1)(Plan Commission Member), Ald. Larry Tremelling, Gene Van Dyck, Pat Reilly, Pat Forsyth*

SWIMMING POOL - ** Mary McKinley (2), Nicole Hottmann (1), Paula Hall-Swim Team Member (3), Ald. Sersch, Public Works Director, Park Foreman, Recreation Director, Pool Maintenance Worker (Non Voting), Pool Manager (Non Voting)*

LIBRARY BOARD - **Jody Vanderloo (3 Ann McDonald (3), Jesse Decker (1), Nancy Howard (1), Russell Nelson (2), Mary Nelson, School Superintendent-Representative (1), Ald. Sersch (1), Kathy Westhoff, County Representative (1)*

COMMITTEE - **Ald. Sersch, Ald. Meuer, Larry Crowley, Dennis Polglaze, Curt Anderson, John Dunbar*

APPEALS BOARD - **Mayor, Ald. Weber, Karren Zimmerman*

UNITY COMMISSION - **Robert McNeill (3), Carol Gates (2), Phil Brown (1), Mike Tiber (1), Beth Kurth (3)*

ERNMENT COMMITTEE - **James, Forseth, Tremelling, Weber*

DEVELOPMENT COMMITTEE - **Mayor, Ald. James, Chamber Director, Bill Wall-Kozelka Wall, John Dunbar-MHTC, Terry Edwards-BMO Harris Bank, Jim Blabaum-Arthur Real Estate*

USING AUTHORITY - **Terry Edwards (4), Pat Forsyth (1), Elsa Green (3), John Ziehr (2), Jeff Starr (5), Ald. James (1)*

PLAN COMMISSION - **Mayor, Ald. Weber (1), Ald. Meuer (1)-(Park & Rec Member), Michael Tiber (2), Greg Lee (1),-Robert Rowen (1) Michael Humke (1), Robert Kratochwill (2), Matt Staver (3) Alternate - Matt Allen (3)*

ARD OF APPEALS - **Cathryn Tredinnick (1), Ashley Quick (2) William Helin (1), Russell Nelson (3), Jean Luecke (1), 1st Alternate, David Wilke (3), 2nd Alternate, Ted Chitwood (2)*

WEED COMMISSIONER - *Mark Wasley, Street Foreman*

RVATION COMMISSION - ** Amber Westerman (2) Susan Coatney (1), Andrea Potterton (3), Karren Zimmerman (3), Ald. Meuer (1), Louanna Schulte (1), Judy Page (2)*

TREE BOARD - **Ald. Johnson (1), Jim Widder (3), David Mortimer (1), Louanna Schulte (1), and the Public Works Director (1)*

- BIKE CYCLING COMMITTEE - *Ald. Forseth, Terry Carroll, Phil Brown
- REVIEW COMMITTEE - *Robert Kratochwill (3) Elaine Stevens (2) Ken Jones (1) Terry McNeill (1) Marian Reynolds (3) Art Helin, Alternate (1) Terry Wilkinson, Alternate (1)
- COUNCIL REPRESENTATIVE TO THE CHAMBER OF COMMERCE BOARD OF DIRECTORS
- Ald. Weber
- IOWA COUNTY SAFETY COMMITTEE REPRESENTATIVE - Greg Lee (PW Director)
- PROMOTION and DEVELOPMENT COMMISSION - Mike Patel - Hotel/Motel Representative, Bill Wall, Matt Staver, Carrie Miller, Lori Lease, and Ald. Johnson - City Representative (one-year terms)

* Denotes Chairman

*Denotes New Committee Assignment

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Cody Mainwaring, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

2. Temporary Class "B" License-St Joseph's Parish Fun Run & Festival-June 1, 2016
- Motion by Ald. Meuer to approve the Temporary Class "B" License for St. Joseph's Parish Fun Run & Festival on June 1, 2016. Second by Ald. Sersch. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Dan Meuer, Alderperson
SECONDER:	Shaun Sersch, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

3. New 2 Year Operator License for Clemmie Bollant
- Motion by Ald. Johnson to approve the New 2 Year Operator's License for Clemmie Bollant. Second by Ald. Borne. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Mike Borne, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

4. Street Use Permit-American Legion Gomer Lewis Post-Memorial Day Parade-May 30, 2016
- Motion by Ald. Johnson to approve the Street Use Permit for the American Legion Gomer Lewis Post for the Memorial Day Parade on May 30, 2016. Second by Ald. Forseth. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Larry Forseth, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

5. Request for Street Use Permit Fee Waiver for Memorial Day Parade
- Motion by Ald. Forseth to approve the Street Use Permit Fee Waiver for the Memorial Day Parade. Second by Ald. Tremelling. Motion passed unanimously.*

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Larry Forseth, Alderperson
SECONDER:	Lawrence C Tremelling, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

6. Arbor Day Proclamation

Motion by Ald. Johnson to approve the Arbor Day Proclamation, read by Mayor Novak, to proclaim Friday, April 22nd as Arbor Day in the City of Dodgeville. Second by Ald. Sersch. Motion passed unanimously.

Mayor Novak reminded everyone the Arbor Day Celebration is on Friday at 2:45 at the Middle School.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Jerry Johnson, Alderperson
SECONDER:	Shaun Sersch, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

7. Approval of Claims

1. Farmer's Savings Bank Claims for April 19, 2016

Claims amounting to \$208,687.41 (General - \$190,503.98, Sewer - \$10,149.26, Water - \$8,034.17) were presented. Motion by Ald. Borne to approve the claims as audited. Second by Ald. Johnson. Motion passed unanimously.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

2. Anchor Bank Claims for April 19, 2016

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Mike Borne, Alderperson
SECONDER:	Jerry Johnson, Alderperson
AYES:	Tremelling, Forseth, Sersch, DeVoss, Mainwaring, Meuer, Johnson, Borne
EXCUSED:	Kim Ross

8. Any other business as allowed by law

Clerk Lisa Riley stated the telephone public hearing for the water rate increase will be held on Thursday, May 5th at 10:00 a.m. in the City Council Chambers. The notice will be published in the newspaper and is also on the City website.

9. ADJOURNED AT 6 : 25 PM

Motion by Ald. Borne to adjourn the meeting. Second by Ald. Weber. Motion passed unanimously. The meeting adjourned at 6:25 p.m.

Lisa Riley, City Clerk-Treasurer