

Dodgeville Housing Authority (DHA) Minutes, September 11, 2019

Present: Commissioners Terry Edwards, Jeff Grayson, Tom DeVoss, Elsa Greene and Executive Director Dianna Cole. Absent were Commissioners Jeff Starr and John Ziehr.

Chairman Edwards called the meeting to order at 10:14 a.m. Tom DeVoss made the motion, Elsa Greene second, to approve the Certification of Public Notice. Motion passed unanimously.

The minutes from the August 14, 2019 meeting were reviewed. Tom DeVoss made the motion, Elsa Greene second, to accept the minutes as presented. Motion passed unanimously.

The August, 2019 monthly fiscal report and request for payment of bills were reviewed. Tom DeVoss made the motion, Elsa Greene second to approve this report. Motion passed unanimously. The August 2019 expense report was also reviewed. Jeff Grayson made the motion, Elsa Greene second to not pay outstanding invoices to Southwestern Wisconsin Community Action Program (SWCAP) at this time. Motion passed unanimously.

Commission Grayson then gave the board an update on the finance committee's efforts to provide financial documentation to HUD.

The following was reviewed under New Business:

- Commissioner Edwards informed the board that City Attorney Eileen Brownlee is working on a procurement policy for DHA.
- Commissioner Edwards also informed the board of a pending site visit by HUD personnel on September 23 and 24, 2019. The board reviewed a list of items HUD is requesting for the visit.

The following was reviewed under Old Business:

- Commissioner Edwards reported that Attorney Brownlee, Elsa Greene and Allegiant's David Heyer are in the final stages of agreeing to the language in the management agreement. When that agreement is forthcoming, Edwards will write a letter to HUD seeking a sole source approval for the agreement so the transition from SWCAP to Allegiant Management can go forward.
- Commissioner Edwards reported that SWCAP has agreed to extend its agreement with DHA until November 8, 2019, if necessary.
- Elsa Greene made the motion, Tom DeVoss second, that the DHA approves of Tammy Christianson assisting Executive Director Cole with correcting a VMS report from 2017, providing SWCAP also approves. Christianson was involved with the original filing of this report but is no longer employed by SWCAP. Motion passed 3-1 with Commissioner Grayson opposed.

The date of the next meeting was set for October 9, 2019 at 10:00 a.m. at Dodgeville City Hall.

There being no further business, Elsa Greene made the motion, Jeff Grayson second, to adjourn the meeting at 10:22 a.m. Motion passed unanimously.

Respectfully submitted – Terry Edwards, Acting Secretary,