

Minutes of Dodgeville Housing Authority

Meeting Held April 11, 2018

10:00 AM- SWCAP Metro Building

Present: Terry Edwards (Chair), Jeff Starr (Vice-Chair), Jeffery Grayson (Commissioner), John Ziehr(Commissioner), Dianna Cole (Executive Director) and Tammy Christianson (Recording Secretary).

Excused: Elsa Greene, (Secretary/Treasurer)

1. Certification of Public Notice:

- Motion approving the posting of Notice. Approved Grayson, 2nd Ziehr, Motion carried.

2. Approval of Minutes:

- Motion approving February 6 2018 minutes. Approved Ziehr, 2nd Grayson, Motion carried.

3. Monthly Fiscal Report/ Payment of Bills:

- Motion approving Monthly Fiscal Report/Payment of Bills. Approved Ziehr, 2nd Starr. Motion carried.
- Cole located the initial ACC with the City of Dodgeville. In that document it states that the City of Dodgeville will provide an office space, typewriter and phone at \$200.00 per month. With the inflation it would increase to \$1,500.00 per month.
- Cole shared a notice that HUD will be received more funding and that the Admin will be provided at 100%. Currently Admin is pro rated.

4. DHA Commissioner Activities:

- Economic Business in Dodgeville has a new staff person. His family moving to Dodgeville had difficult time locating rental units and day care.
- Starr reported that an landlord (who has a Section 8 tenant) didn't like getting his HUD check late. Discussion followed with no change at this time.

5. New Business:

- Cole provided the new 2018 Income Guidelines with 2017 Income Guidelines to compare. Income did increase. 50% or below Guidelines applicants are eligible with 75% of the tenants must under 30% of Guidelines. (Informational Only)
- Cole has asked the officers to complete HUD Officers training provided on line before the June meeting. Instruction provided.

6. Old Business:

- Cole provided a list of Terminations/EOP's.
- Arizona tenant will be absorbed upon availability of funding.
- Dodgeville tenant will be absorbed by Madison.
- Requesting funds from the City of Dodgeville: Cole will follow up with Southwest CAP. Cole will take the initiative if not completed.

- Cole provided copies of the "DRAFT" Purchase of Service Agreement. Discussion followed. Edwards will be following up on the progress with Lori Olson-Pink.

7. **Date of Next Meeting:** Wednesday, June 13, 2018 @ 10 am.

8. **Meeting Adjourned:** Approved Grayson, 2nd Ziehr.. Motion carried.

- If you cannot attend please contact Tammy Christianson at 608-935-2326 ext 211 or email: d.cole@swcap.org