

Dodgeville Housing Authority (DHA) Minutes, September 16, 2021

Present in person: Commissioners Jeff Grayson, Tom DeVoss, John Ziehr, Patricia Rock and Terry Edwards. Present via Zoom: Commissioner Gretta Stilson and representing Allegiant Property Management, Cindy Knutson. Commissioner excused: Jeff Thomas

Chairman Edwards called the meeting to order at 10:00 a.m. Tom DeVoss made the motion, John Ziehr second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously.

Terry Edwards presented the minutes from the August 18, 2021 meeting. John Ziehr made the motion, Patricia Rock second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial report for August, 2021. Jeff Grayson made the motion, Gretta Stilson second, to approve the report as presented. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Section 8 program update. DHA currently has 55 lease-ups, the same number from the time of review at last month's board meeting. Five clients currently have vouchers and are looking for units. There are 17 clients on the waiting list.
- Patricia Rock was formally welcomed as a new member to the board.
- Cindy Knutson gave the board an overview of the Wisconsin Association of Housing Authorities (WAHA) conference she attended in September. Cindy recommends that members of the board consider attending commissioner training at a future conference. In the meantime, she will forward to commissioners the training PowerPoint presented at the conference.
- Jeff Grayson reported he has received a letter from the IRS indicating a problem with the tax numbers of five of our landlords who participate in the program. Jeff will attempt to correct this problem and report back to the board at the October meeting.
- The commissioners agreed to put the following on the October agenda: "Update of Administrative Plan" and "Approval of Payment Standards."

The following was reviewed under Old Business:

- Work is continuing on updating the City of Dodgeville website. Jeff Grayson will ensure DHA information is easily accessible and accurate.
- Work is in process for distributing the second round of COVID kits with a goal of completing this project by the end of October.
- Jeff Grayson is attempting to connect with Wally Orzechowski of Southwestern Wisconsin Community Action Program for possible assistance with re-lending WRRP funds to landlords for apartment improvements.

The next meeting of DHA will be held Wednesday, October 20, 2021 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Gretta Stilson made the motion, Patricia Rock second, to adjourn the meeting at 10:54 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary