

## **Dodgeville Housing Authority (DHA) Minutes, October 20, 2021**

Present in person: Commissioners Jeff Grayson, Tom DeVoss, John Ziehr, Patricia Rock and Jeff Thomas. Present via Zoom: Commissioners Gretta Stilson and Terry Edwards. Representing Allegiant Property Management via Zoom: Cindy Knutson.

Chairman Edwards called the meeting to order at 10:00 a.m. Tom DeVoss made the motion, Jeff Grayson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously.

Terry Edwards presented the minutes from the September 16, 2021 meeting. John Ziehr made the motion, Jeff Thomas second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial report for September, 2021. Tom DeVoss made the motion, John Ziehr second, to accept the report with the following provisions: 1. Cindy should verify the HUD Held Reserve total is correct. 2. The slight discrepancy in the WRRP starting balance from August should be corrected. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Section 8 program update. DHA currently has 53 lease-ups, down two from the time of review at last month's board meeting. Five clients currently have vouchers and are looking for units. There are 23 clients on the waiting list.
- Cindy reviewed with the board information which can be obtained online from the Housing Choice Voucher Dashboard. Among other information, we can compare the performance of our housing authority to other housing authorities of similar size. Cindy will send the link to the commissioners.

The following was reviewed under Old Business:

- The new City of Dodgeville website is live. Potential clients should be able to easily navigate to find information and contact the DHA. Jeff Grayson is to be thanked for his work on this project.
- Work is in process for distributing the second round of COVID kits with a goal of completing this project by the end of November. Commissioners Grayson and Rock will work together to decide the best items to put into the kits.
- Jeff Grayson is still attempting to connect with Wally Orzechowski of Southwestern Wisconsin Community Action Program for possible assistance with re-lending WRRP funds to landlords for apartment improvements.
- "Administrative Plan Update" will be added to items for quarterly review in April of each year.
- "2022 Payment Standards" was tabled until the November meeting.
- Jeff Grayson and Cindy Knutson reported that all five tax identification number discrepancies with landlord names reported by the IRS have been corrected.

The next meeting of DHA will be held Wednesday, November 10, 2021 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Tom DeVoss made the motion, Gretta Stilson second, to adjourn the meeting at 10:57 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary