

Dodgeville Housing Authority (DHA) Minutes, November 10, 2021

Present in person: Commissioners Jeff Grayson, Tom DeVoss, Terry Edwards, John Ziehr and Jeff Thomas. Present via Zoom: Commissioner Gretta Stilson. Representing Allegiant Property Management via Zoom: Cindy Knutson. Excused: Commissioner Patricia Rock.

Chairman Edwards called the meeting to order at 10:00 a.m. John Ziehr made the motion, Jeff Thomas second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously.

Terry Edwards presented the minutes from the October 20, 2021 meeting. Jeff Grayson made the motion, Gretta Stilson second, to approve the minutes as presented with the following correction: Cindy Knutson reported on the tax identification number discrepancies, not Jeff Grayson and Cindy Knutson. Motion passed unanimously.

Cindy Knutson presented the financial report for October, 2021. Tom DeVoss made the motion, John Ziehr second, to accept the report as presented. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Section 8 program update. DHA currently has 54 lease-ups, up one from the time of review at last month's board meeting. No clients currently have vouchers and are looking for units. There are 33 clients on the waiting list with the anticipation that 7-10 vouchers will be issued in November.

The following was reviewed under Old Business:

- Jeff Grayson reported the city website is updated with correct commissioner information. The work to make the website better is ongoing, as Jeff is looking for a way to make our policies, by-laws, etc. easily accessible.
- Cindy continues to work on verifying the total of our HUD Held Reserve. A finite number will be provided by HUD at year-end.
- Jeff Grayson reported that letters have been sent to clients who previously received COVID Kits. Round two kits will be delivered by the end of November to an estimated 45 clients. All CARES Act Funding will be used with any overage (which should be a modest dollar amount) to be covered by unrestricted funds.
- Cindy presented the 2022 Rental Payment Standards. John Ziehr made the motion, Gretta Stilson second, to approve the standards as presented. Motion passed unanimously.
- Jeff Grayson and John Ziehr reported on the progress of our plan to create a program to lend available DHA funds to landlords to improve properties. They have received assistance from Wally Orzechowski from Southwestern Wisconsin Community Action Program and are continuing their research.

The next meeting of DHA will be held Wednesday, December 8, 2021 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Tom DeVoss made the motion, John Ziehr second, to adjourn the meeting at 10:42 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary