

Dodgeville Housing Authority (DHA) Minutes, August 10, 2022

Present at Dodgeville City Hall: Commissioners Terry Edwards, Tom DeVoss, Gretta Stilson, Jeff Grayson, and Jeff Thomas. Present via Zoom: Commissioner Patricia Rock and representing Allegiant Property Management, Cindy Knutson. Excused: Commissioner John Ziehr.

Chairman Edwards called the meeting to order at 10:06 a.m. Tom DeVoss made the motion, Jeff Grayson second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously. Terry Edwards presented the minutes from the July 13, 2022 meeting. Jeff Grayson made the motion, Gretta Stilson second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial report for July, 2022. Jeff Grayson made the motion, Jeff Thomas second, to approve the financials as presented. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Housing Choice Voucher program update. DHA currently has 57 lease-ups, up one from the total at last month's meeting. There are six potential clients on the waiting list and three clients with vouchers. Cindy mentioned that use of the "two-year tool" says, "if one client goes off, only one can go on at the present time." It was noted that there is one potential termination of one of our clients. Lori Saley will brief the commissioners at the next meeting concerning the reason for the potential termination.
- The board reviewed authorized signers on our bank accounts. Gretta Stilson made the motion, Tom DeVoss second, that DHA authorized signers remain Terry Edwards, Jeff Grayson and John Ziehr at BMO Harris Bank and remain Terry Edwards, Jeff Grayson, David Heyer, Cindy Knutson and Pamela Moser at Merchants Bank. Motion passed unanimously.

The following was reviewed under Old Business:

- Tom DeVoss made the motion, Gretta Stilson second, that DHA reimburse commissioners for any standard expenses incurred if they choose to attend the Wisconsin Association of Housing Authorities Fall Conference in September. Motion passed unanimously. Cindy will e-mail conference information to the Commissioners.
- Cindy Knutson reported that DHA is accurately documented in the Dun and Bradstreet system.
- Chairman Edwards asked Cindy to e-mail verification to the Commissioners that DHA requirements under the Section Eight Management Assessment Program (SEMAP) have been completed prior to August 29.

The next meeting of DHA will be held Wednesday, September 21 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Tom DeVoss made the motion, Jeff Thomas second, to adjourn the meeting at 10:39 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary