

## **Dodgeville Housing Authority (DHA) Minutes, February 16, 2022**

Zoom meeting. Present: Commissioners Terry Edwards, Jeff Thomas, Jeff Grayson, Patricia Rock, and Gretta Stilson. Representing Allegiant Property Management: Cindy Knutson. Commissioners excused: Tom DeVoss and John Ziehr.

Chairman Edwards called the meeting to order at 10:15 a.m. (There was a delay in the meeting start time due to Zoom problems.) Jeff Grayson made the motion, Jeff Thomas second, to approve the Certification of Public Notice and Agenda. Motion passed unanimously. Terry Edwards presented the minutes from the January 12, 2022 meeting. Gretta Stilson made the motion, Patricia Rock second, to approve the minutes as presented. Motion passed unanimously.

Cindy Knutson presented the financial report for January, 2022. Gretta Stilson made the motion, Jeff Grayson second, to approve the financials as presented. Motion passed unanimously.

The following was reviewed under New Business:

- Cindy Knutson provided the Section 8 program update. DHA currently has 53 lease-ups, down five from the time of review at last month's meeting. However, three clients are expected to complete their recertifications and we are awaiting one document on another client who is also expected to be counted as a lease-up. There are 11 clients who currently have vouchers and an additional 11 potential clients on the waiting list.
- Cindy Knutson presented a "Memorandum of Understanding" (MOU) executed between the Dodgeville Housing Authority, Southwest Wis. Workforce Development Board – Iowa County Public Child Welfare Agency, and Southwest Wis. Community Action Program – Local Coalition within the BOSCO. The goal of the agencies is to partner to reduce and prevent homelessness for youth between the ages of 18-24 who have been in the foster care system, and to provide the necessary services for these youth to become self-sufficient. DHA's role in the partnership would be to administer rental vouchers similar to the Housing Choice Voucher Program. After discussion, Cindy was instructed to forward the MOU to each commissioner for review. The board will act on formal approval of the MOU at its March meeting.
- Jeff Grayson made the motion, Jeff Thomas second, that DHA renew its membership in the Wisconsin Association of Housing Authorities in the amount of \$70. Terry Edwards will forward the invoice to Cindy. Motion passed unanimously.

The following was reviewed under Old Business:

- Terry Edwards will compose a cover letter from DHA and forward it to Cindy to use in mailing two pamphlets to our clients. One pamphlet describes the Wisconsin Water Assistance program and the other describes the Wisconsin Energy and Weatherization assistance program. Our goal is to make our clients aware of assistance these programs may provide.
- Cindy Knutson will distribute, in the packet at our next meeting, an informational sheet of items our board has determined merit review quarterly and the date each item is to be reviewed.

The next meeting of DHA will be held Wednesday, March 9, 2022 at 10:00 a.m. at Dodgeville City Hall, with a Zoom option available. There being no further business, Gretta Stilson made the motion, Patricia Rock second, to adjourn the meeting at 10:48 a.m. Motion passed unanimously.

Respectfully submitted,

Terry Edwards, Acting Secretary