

## LIBRARY BOARD OF TRUSTEES MEETING

November 16, 2020

Virtual meeting using Zoom

The Board of Trustees of the Dodgeville Public Library met Monday, November 16, 2020, using Zoom for a virtual meeting online.

Present: Vanderloo, Howard, Zimmerman, Decker, Rowan, Weber, Stangel; Carol Murphy, library staff.

Vanderloo called the meeting to order at 5:15 p.m. and, there being no objection, declared the meeting duly posted. Minutes from October will be corrected to state that meetings would be held on the third Monday of the month. Agenda for this meeting was declared approved and Minutes of the October meeting were declared approved as corrected. There were no objections.

### Old Business:

a. Strategic Planning. Vanderloo said the meeting went well. There are 6 other libraries in the group, and the meetings are facilitated by WILS. Stangel and Murphy also agreed that the meetings went well. They will keep the board updated.

b. Budget. Stangel presented our proposed budget at the last city council meeting. It has been published in the papers. The city will review the whole city budget on December 1. She reviewed numbers and explained how she kept the budget within the city's requested limits. She asked that anyone with questions about the budget to let her know. Decker asked if the lower circulation numbers because of the pandemic will affect future county funds. Stangel said lower circulation would increase the cost per item circulated.

c. SWAL Conference. Three staff attended, via Zoom. The presenters were excellent.

### New Business:

a. Library Board of Trustees new appointees. Paul Weber, Dodgeville School Superintendent, and Kelli Rowan were introduced to the board.

b) Closed Session. Decker moved the board go into closed session as allowed pursuant to Wisconsin State Statute 19.85 (1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; and pursuant to Wis. Stat. Sec. 19.85 (1)(e) deliberating, negotiating or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Motioned seconded by Zimmerman. Motion carried after roll call vote, all in favor. Stangel and Murphy left the meeting.

c. Meeting reconvened in open session. Stangel and Murphy returned. Decker moved that Director Stangel be given a 4% raise in 2020. Motion seconded by Zimmerman. Motion carried.

Vanderloo asked Stangel to review the evaluation provided to her and we can discuss it at the next meeting.

5. Librarian's report: Stangel and Carol are both quarantining at this time. Because of the increase in COVID cases in the community, the library schedule is returning to what we had in April and May,

with no appointments inside, just setting books out to be picked up. The teen pages are not scheduled back until after Thanksgiving.

Thomas and Roxanne Anderson donated to the library a large arched Arts & Crafts stained glass window from the Reese Building located at 166 North Iowa Street, Dodgeville. The window needs a case to hold it until it can be set in a window frame and Stangel will check into that. She will send a picture of the window to the architects to see how it can be used in the new building.

Physical circulation is half of last year, but the online circulation numbers are much higher than in the past. Outlying areas show lower circulation on line, however.

Expansion of the Wi-Fi into the parking lot at the library is not completed.

Murphy commented that while physical circulation may be down, staff is busier because of the filling of requests and online presentations. Requests for notary public service are up.

Stangel said she is checking into a portable air purifier for the proposed annex. Decker will provide information on these. Stangel also said she was hoping for a December 1 date to get into a building.

6. Concerns and Comments of the Board: Zimmerman asked if we could put some money down on the proposed building site so we don't lose it. She is concerned that we are losing the opportunity, will speak to the mayor about this. Vanderloo asked Paul Weber if the school has land available for the library. He said he will have to look into this and will get back to her.

Treasurer's Report:

Balance available, \$93,879.92. Decker moved that we pay bills in the amount of \$6,022.22. Second by Howard. Motion to approve the bills for payment carried with one negative vote.

Next Meeting: December 21, 2020, immediately following the Foundation Meeting which will begin at 5:00 p.m.

Meeting adjourned at 5:59 p.m.

Respectfully submitted,

Nancy Howard