

## LIBRARY BOARD OF TRUSTEES MEETING

April 13, 2020

Virtual meeting using Zoom

The Board of Trustees of the Dodgeville Public Library met Monday, April 13, 2020, using Zoom for a virtual meeting online.

Present: Decker, Howard, Meinholz, Radosevich, McDonald, Vanderloo, Stangel; Carol Murphy.

Decker called the meeting to order at 5:18 p.m. and, there being no objection, declared the meeting duly posted and the Agenda for this meeting and minutes of the March meeting approved as printed.

### Old Business:

a. Library Building Project. See Foundation minutes

b. Closed Session not necessary.

c. Equipment order. Lakeshore will set up the new computers the end of this week or next week. There will be no patrons in the library so it will be a good time to do this. We are getting twelve computers with monitors at \$585 per unit through a bulk purchase. The money will come out of the library equipment fund. Stangel said she will request \$600 per unit to allow for any miscellaneous costs connected with installation. Decker asked how we get the money out of this fund. Stangel said she will request the City Council to authorize the transfer of this amount from the fund to the library. It comes out of the 2018 carryover funds, which are approximately \$20,000.

Stangel said that she is looking for one piece of furniture to replace a broken table that may need to be replaced. We are trying to hold off on furniture pending the new building, so it may not be purchased if it can be repaired safely.

Carol Murphy reported that she had to migrate to a new platform for the library website. We now have an “ultimate” package that seems to be working well. She can do updates on her own, and Jackie doesn’t have to be so involved.

### New Business:

COVID-19 Pandemic. The library had to shut down its Book It & Bag It service. Right now she and Carol Murphy and Carol Gleichauf are working, with Carol Gleichauf working from home. Karla is laid off. The pages are not working. Some of the employees have applied for unemployment. Decker asked if they were laid off or furloughed. They are furloughed.

Stangel said they are working on online programs and stories. One program coming up soon is on energy and will be on Zoom. The programs will be promoted on the library website.

Book It & Bag It had been very successful. The library had to stop providing that service with the Governor’s Safer at Home order, but Stangel said she would consider using it again when the library is able to gradually restart services.

She said a book club discussion was held on Zoom. They are also looking at an online program for summer, Beanstalk, which may be statewide.

Stangel reported that the consortium has purchased more eBooks and Platteville has been able to get money for more also. One summer performer's program may be virtual rather than live. Carol is checking on this and the other scheduled programs. The prairie walks and programs scheduled for May have been moved to July. The Big Read is on hold. Alzheimer's group and Caregivers meetings are also online with Zoom. She said that she has been receiving positive comments from people about the library services, and there are now 1112 followers on Facebook.

McDonald entered the meeting.

Librarian's report: Stangel said we have \$425 for children's programs. \$125 is for the program for Crestridge for the summer. Alice and Jim Griffith had donated \$1500 to the building fund and his employer Chevron matched that amount. Now Jim and Alice donated \$3000 to receive another match at twice that donation.

Statistics are not good, obviously, except for Overdrive. Returned books are piling up, not being used or put away yet. There is no need to disinfect after this long. The library is receiving lots of calls for various questions, including genealogy questions and book suggestions.

Concerns and Comments of the Board: Vanderloo entered the meeting. Meinholz asked about the meeting time. Sometimes the 5:00 time is a bit too early for people on the board who work. This subject can be put on the agenda when we go back to normal meetings.

Treasurer's Report:

Balance is \$322,165.12, which is higher than normal. We haven't paid SWLS yet because they're waiting until all the libraries are open again before asking for those funds. Decker asked if we are going to have more money in our budget because of not using pages or substitutes at this time. Stangel said this was possible, although it might also be necessary to have more employee hours when we re-open.

Decker will review and sign the bills, which total \$4,857.26. This includes a disk cleaner that cleans and sanitizes the DVD's. Radosevich moved the bills be approved for paying, second by McDonald. Motion carried.

Next Meeting: May 11, 2020, immediately following the Library Foundation Board meeting at 5 p.m. 5:55 p.m.

Respectfully submitted,

Nancy Howard