

## LIBRARY BOARD MEETING

October 8, 2018

The Board of Trustees of the Dodgeville Public Library met Monday, October 8, 2018 in the City Hall Council Chambers.

Present: Vanderloo, Zimmerman, Decker, Howard, McDonald, Stangel.

President Vanderloo called the meeting to order at 5:04 p.m. and declared the meeting duly posted and Minutes of the September board meeting and the Agenda for this meeting approved, with no objection.

### Old Business:

a. Library Space Concerns. Decker and Stangel reported on Decker's presentation to the City Council. Discussion followed regarding whether the library will take over this entire building or possibly build a new library, and the possibility of a referendum. The city is also out of space. The city will probably make some decision soon on expansion, moving or recommending we build. If not, then we have to work on redoing the bathrooms, painting the library and replacing the carpeting.

b. Technology Contract & Upgrades. (McDonald entered the meeting.)The system is looking at a technology contract. The current contract works for some libraries, including ours, but not for others in the SWLS. There are 3 options the system has considered: Remaining with the current contract: contracting with the Lakeshore system, which would merge our network services but they would not visit the individual libraries, so SWLS would have to have a person on staff to do some of that; contracting with South Central Library System, which would cost more but our system would receive more services. The vote by the libraries was in favor of the South Central contract, which would handle our network plus provide a 24-hour helpline and they could send people to the libraries to deal with issues. The cost would probably be more than the smaller libraries can afford, but overall it provides the best deal. Costs for next year would be the same, but in 2020 it could cost \$6,000 more for our library. While we could probably absorb our increase, it would be difficult for the smaller libraries. Negotiations continue. Stangel will bring the proposed contract to us to review once it is worked out.

### New Business:

a. 2018 Preliminary Budget Figures. Stangel said that the city's decision on the building and the technology contract could affect the budget, so she does not have a proposed budget yet. We will get \$4000 more from the county payments in 2019. The city has asked departments to keep to a one per cent increase in their budgets. She expects the costs of health insurance to remain about the same. She does not know what the city will be offering employees next year. The board discussed what we would need to include in the budget, and they asked Stangel to include a figure for one-time expenditures for remodeling and repairing the bathrooms and painting and carpeting the library. She will get some estimates to put in the budget. She will bring her proposed budget to the board at the next meeting.

b. Director's Performance Review. This will be done next month. Vanderloo asked that board members fill out the review form she passed out and get it to her so she combine the comments into a preliminary document. Zimmerman will contact the city to find out what the recommended raise will be for department heads so that we can also determine the pay for the director position for next year.

c. Building & Programming Donations. Stangel asked that this be set aside for now.

Librarian's Report:

Stangel reported that things are going well. She reviewed the schedule of activities for the next month. She said they will be having a food drive to get donations for the lunch/snacks that the food pantry has been providing to the library for patrons who need them. She also mentioned that they went to St. Joseph's school to provide training for teachers. She said that St. Joe's has a different schedule this year, which results in the library providing more programming for the students. Board members discussed the use of our resources for this. Stangel feels that this is positive for the library, but members discussed how to inform St. Joe's and the parents about the services we are providing the school.

Concerns and Comments of the Board. There was a question about the snacks the library provides and do we need to be allergy aware.

Treasurer's Report. Decker moved that bills in the amount of \$5,102.14 be approved for payment. Zimmerman seconded the motion. Motion was carried with no objection.

We have \$180,137.21 remaining in the budget.

Next Meeting: November 12, 2018, 5:00 p.m.

Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Nancy Howard