

LIBRARY BOARD OF TRUSTEES MEETING

Monday, December 20, 2021

(held in person and via Zoom)

The Board of Trustees met on Monday, December 20th 2021 both in person and via Zoom

Present: Vanderloo, Stangel, Howard, Decker, Wepking, Tremeling, McDonald, Ashmore, Murphy

Absent: Zimmerman, Rowan, Weber

Public attendee: Larry Nelson

Vanderloo called the meeting to order at 5:24 pm and there being no objections, declared the meeting duly posted. The Agenda for this meeting was declared approved and the November minutes were approved and emailed to members. There were no objections.

Old Business:

Personnel:

- a) Request to rollover remaining 2021 vacation and pay out remaining to 2022 at the end of January for Stangel. All other staff have used their vacation and float time. Motion to approve: Decker, Second Howard. Approved unanimously.
- b) Introduction of Nancy Ashmore, past director of Prairie Du Chein Library, has joined us on a limited basis to help with the transition of retiring director Stangel. Welcome Nancy!
- c) Finally back to full staff after Covid and Medical leaves.

Grants:

- a) United Fund: received \$1,500 in 2021. Requesting \$1,500 in 2022. Submitting first week in January.
- b) ARPA Grants: RFID is a no, Self-Check Machines was advanced, Book Bike is a no, Brainfuse Online Tutoring Services was advanced.

Looking at other grants, for example; movies for Ridgeway. Brianfuse may be used in all locations.

Library Policy Updates:

- a) Circulation, Collection Development, Computer Usage, Confidentiality and Coping with Law Enforcement, Disposal of Library Property, Exhibit and Display, Gift and Donation, Internet Use, Volunteer, Wireless and Loan Periods/Limits/Fines and Fees Policies all sent to board for review prior to the meeting. Board to look through and approve at the January meeting.

Outreach:

- a) Stangel provided numbers for all three locations. Though the numbers are half of what we were at prior to the pandemic, we are twice as much as when we started opening back up.

2022 Budget:

- a) Position is funded for a 20 hour a week Adult or Teen services position. This will help take the load off a new director.
- b) 2022 Budget is approved.

Building Project:

- a) No new news.

New Business:

- a) 2022 Summer Literacy Plans: Oceans of Possibilities is the theme, running from June 1 to August 19, 2022. Will be continuing with Checkers Library TV for \$395 (regularly \$500). Also to continue the popular Duplo and Lego Math/Engineering Challenge bag giveaways. Looking into a movie license for the Ridgeway Volunteer Library and a performer for Ridgeway and Dodgeville.
- b) 2021 tax forms were ordered. Limited amount available but we still have many requests for the forms.

Librarians Report:

- a) Battle of the Books was held on December 9 with 46 attendees from the public and the schools! Five teams represented St. Joes and the Dodgeville Middle School with DMS taking home the win this year.

Concerns and Comments of the Board:

Larry Nelson, public attendee, had concerns and comments regarding electronic books including all web/mobile based products obtained from our libraries. The concern is that the circulation of this type of item is not accounted for in a straightforward way to represent the true use of the libraries and the collection. Electronic items are not considered in the county funding formula.

Treasurer's Report:

Request to pay \$6,715.27 in bills. Motion to approved and pay the bills: Wepking first, Howard second. Approved unanimously. Unexpended funds at the end of November equals \$82,274 having spent 80.3% of the budgeted funds.

Upcoming meetings: Next meeting will be held on January 17th, 2022 at 5:00 pm.

Adjourned at 6:10 pm.

Respectfully submitted by Murphy/Stangel