LIBRARY BOARD OF TRUSTEES MEETING MINUTES
Thursday, December 8, 2022
(Held in person and via Zoom)

Present: Vanderloo, Wepking, Howard, McDonald, Noel, Decker, McSherry
Via Zoom: Zimmerman
Absent: Weber, Solberg, Murphy

Vanderloo called the meeting to order at 5:05 p.m. and there being no objections, declared the meeting duly posted. The agenda for this meeting was declared approved and the November minutes were approved and emailed to members. There were no objections.

Public Comment: A representative for Plymouth UCC Church in Dodgeville approached Angela wondering about the possibility of using the church for the future library. The membership is shrinking, and the UCC board would like to find another use for the building. They would still want the option of using it on Sundays. She would like to come and talk to the board with details regarding the building. We discussed having her come to talk in January or February and bring the square footage and other specifics of the building.

Old Business

A. Special Collections Update: Nancy Ashmore is working on humor collection. She is on box 10 of 55. Not finding much to keep. She has not started the genealogy section yet.

B. Board Seat Openings: Discussed the interested citizens for the Library Board. Motion by Wepking to recommend Jim Droste and Ryne Ponsler to Mayor Novak to appoint. And to ask Judi Ziehr to be on the Dodgeville Public Library Foundation Board. Second by Decker. All in favor. Motion carried.

C. 2023 Budget Update and Approval of Final Budget: Received $365,751 from the City. No need to rework the budget so we will follow what was approved at the September meeting.

D. Library Hours: Angela presented the board with 4 options regarding open hours. Per Wisconsin DPI Library Standards, our library should be open at least 50 hours per week. Option 1- Continue with current hours. Option 2- Open earlier during the week and add 3 hours to Saturday. Option 3-Open earlier and close later during the week, add 3 hours to Saturday. Option 4-Open earlier and close later during the week and add 4 hours to Saturday. For a full breakdown of the cost and hours see options in the email attachment. We discussed that Saturday hours seemed to be needed. Discussed Saturday hours being 9-12, with one adult and one page working. If there was a special program, Angela said she could call in staff. Also discussed opening at 9:00 during the week. Consistency with hours is important. Discussed 9-6 Monday-Friday, 9-12 on Saturday. That would be 48 hours. Discussed buying an ad for the Chronicle to let the public know the hours. Motion made by McDonald to go with option #2. Second by Howard. All in favor. Motion carried.

E. Proposed 2023 collections: Angela discussed reducing the audio and visual lines. Playaways are very expensive and only a 1-year warranty. We have limited space for DVDs. Jody mentioned having a class for Overdrive/Libby information.

New Business

A. Library Board Bylaws-Tabled
B. Staff Appreciation Gift: Discussed different options regarding the $800.00 gift for the staff. Tabled the discussion until the January meeting.

Library Director's Report: Angela said circulation is up. Continuing to weed. Carol G. is continuing to work on the Children's collection. For more information, please refer to the attached email with the Director activities, programming and collection development.

Treasurer's Report: Jesse will email the report.

Acceptance of monthly bills: Decker moved to accept the monthly bills, second by Howard. All in favor. Motion passed.

Concerns and Comments of the Board: Many thanks to Jesse Decker and Ann McDonald for their 16 years on the Library Board of Trustees and the Dodgeville Public Library Foundation Board. They will be missed.

Future Agenda Items: Bylaws, staff appreciation gift, representative from UCC church for presentation, 6-month evaluation of director.

Upcoming meetings: Library Board of Trustees January 9, 2023 at 5:00 p.m.

Meeting was adjourned at 6:20 p.m.

Respectfully submitted by Kari McSherry