

## Public Works Mechanic

The City of Dodgeville is looking for a skilled and dedicated **Public Works Mechanic** to join our team. In this vital role, you'll be responsible for ensuring the reliability and safety of all our Public Works facilities, vehicles, and equipment. If you're a hands-on problem-solver with a strong mechanical aptitude, we encourage you to apply!

### Responsibilities

As a Public Works Mechanic, your primary duties will include:

- **Construction, Maintenance, and Repair:** Performing a wide range of tasks related to the construction, maintenance, and repair of all Public Works facilities, vehicles, and equipment.
  - **Preventive Maintenance & Emergency Repairs:** Inspecting and performing scheduled preventive maintenance tasks, as well as crucial emergency repair work, on all City of Dodgeville Public Works Department equipment and vehicles.
  - **Vehicle & Equipment Servicing:** Conducting routine maintenance such as oil changes, brake replacements, and other general upkeep on trucks and various equipment.
  - **Documentation:** Accurately completing equipment work orders and submitting them to the Street Department Foreman.
  - **Welding Projects:** Assessing and completing various welding projects as needed for repairs and fabrication.
  - **Safety Compliance:** Performing **Lockout/Tagout** compliance measures for required equipment repairs, demonstrating thorough knowledge of potential hazards and necessary safety precautions associated with the work.
  - **Departmental Support:** Assisting the Street Department or other city departments with outdoor work as required, lending your expertise where needed.
  - **Special Projects:** Participating in other tasks assigned to the Public Works Department by the Public Works Committee, Common Council, and/or Mayor.
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## Qualifications

- **Education:**
    - **High School Diploma or GED equivalent is required** (must be 18 years of age).
    - **A Vocational/Technical college diploma in auto/truck mechanics with related experience is preferred**, or any combination of education (e.g., beyond High School) and experience that provides equivalent knowledge, skills, and abilities.
  - **Driver's License:** Must have a **valid Commercial Driver's License (CDL) with classes B, C, D, and N endorsements**. Current City of Dodgeville employees will be allowed 90 days from their initial start date to obtain this license, or such time as the Wisconsin Department of Transportation Division of Motor Vehicles may schedule to obtain the necessary license.
  - **Experience:** Previous work in field construction or maintenance work and/or the operation of construction equipment.
  - **Technical Skills:** Strong mechanical aptitude with a comprehensive understanding of hydraulic, pneumatic, and electrical systems.
  - **Welding Proficiency:** Demonstrated ability to perform various types of welding.
  - **Safety Knowledge:** In-depth knowledge of safety procedures, and general shop safety practices.
  - **Problem-Solving:** Excellent diagnostic and problem-solving skills to identify and resolve mechanical issues efficiently.
  - **Communication:** Ability to complete detailed work orders and communicate effectively with supervisors and team members.
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## Physical Abilities

This role requires a range of physical abilities to perform essential job functions. The demands include:

- **Frequent Activities:** Most of the time is spent **standing, walking, bending/twisting, reaching, feeling, using near vision**, a low level of lifting and carrying objects weighing 10 lbs. or less, a low level of pushing/pulling objects weighing 10-25 lbs., a low level of handling, and a low to medium level of fingering.
- **Regular Activities:** Quite often time is spent **stooping, kneeling, crouching, grappling, climbing using legs and feet, climbing using legs and arms for support, hearing**, a medium level of lifting and carrying, a high level of pushing/pulling, a medium level of handling, and a high level of fingering.
- **Occasional Heavy Lifting:** Sometimes time is spent **talking**, a **very high level of lifting objects weighing 50-100 lbs.**, and a **high level of carrying objects weighing 50-80 lbs.**
- **Infrequent Extreme Demands:** Occasionally time is spent **crawling, balancing**, a **very high level of carrying objects weighing 100 lbs. or more**, and a **very high level of dragging objects weighing more than 100 lbs.**
- **Situational Requirements:** In unusual situations, **sitting and using far vision** may be required.

This position description has been prepared to assist in defining job responsibilities, physical demands, working conditions, and skills needed for compliance with the Americans with Disabilities Act.

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## Working Environment

The work environment for the Public Works Mechanic often involves various conditions, including:

- **Hazard Exposure:** Most work may be subject to **mechanical and chemical hazards**, including fumes, mists, and gases. Work areas may also have **poorly ventilated conditions**.
  - **Indoor Conditions:** Much of the work is performed inside the workplace environment, potentially in **extreme heat**, or **wet/humid conditions**. Exposure to **very loud noise levels**, distracting and/or uncomfortable vibrations, burn hazards, noxious odors, dust, and a physically confined workspace is common.
  - **Outdoor Conditions:** At times, work may be performed outside the workplace environment and subject to dramatic shifts between **extreme heat and normal or cold temperatures**, or between **extreme cold and normal or hot temperatures**.
  - **Seasonal Extremes & Other Hazards:** Sometimes work may be performed in **extreme cold**, and subject to **height and fast-moving vehicle hazards**. In unusual situations, **hazardous conditions** such as electrical hazards may exist.
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## Compensation

\$24 - \$30 per hour based on experience and qualifications.

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## To Apply

Please submit your resume and cover letter on our website (<https://dodgevillewi.gov/jobs>) or in person at City Hall. Applications will be reviewed on an ongoing basis until the position is filled.

The City of Dodgeville is an Equal Opportunity Employer.

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## Disclaimer

This description has been prepared to assist in evaluating the duties, responsibilities, and skills of the position. It is not intended as a comprehensive list of specific responsibilities and duties, nor is it intended to limit duties to those listed. It is understood that the Supervisor has the right to assign, direct, and modify duties and responsibilities as needed.